



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Dev Samaj College for Women
• Name of the Head of the institution	Dr. MEENA CHOPRA
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0172-2603497
• Mobile No:	9814867164
• Registered e-mail	info@dscw45.com
• Alternate e-mail	meena21ahuja@gmail.com
• Address	Sector 45/B Chandigarh
• City/Town	Chandigarh
• State/UT	Chandigarh (NORTH Region)
• Pin Code	160047
<b>2.Institutional status</b>	
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	Panjab University, Chadigarh				
• Name of the IQAC Coordinator	Mrs.Rakhi .J.Singh				
• Phone No.	0172-2602502				
• Alternate phone No.	0172-2603497				
• Mobile	8146992966				
• IQAC e-mail address	info@dscw45.com				
• Alternate e-mail address	rakhijsingh42@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.dscw45.ac.in/wp-content/uploads/2021/08/AQAR2019-20.pdf">https://www.dscw45.ac.in/wp-content/uploads/2021/08/AQAR2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.06	2015	01/05/2015	30/04/2020
Cycle 3	A	3.06	2022	15/02/2022	15/02/2027
<b>6.Date of Establishment of IQAC</b>			10/05/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Four MOU's have been signed with industry leaders including Bhaichung Bhutia Football Academy, Friends Union for Energizing Lives, International Skill Development Corporation and ICMR Centre for innovation and Bio- Design (CIBIOD) PGIMER CHD.	
3 value added courses were organised by the Depts. of Eng, Fashion Designing and Fine Arts.	
Skill based vocational Diploma courses in Beauty and wellness and B.VOC in Retail Management were started by the college.	
28 research papers in peer reviewed national and International. Journals were published by faculty.	
Promoted community based extension activities through various Committees and Cells.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
To send a Proposal to AICTE "Atal Academy for National Seminar".	Approval for a webinar was given by AICTE for which a Grant of Rs. 1,00,000/- was approved and to be scheduled in Feb 2022.
To Introduce Vocational Courses to enhance employability of students	Started B.Voc Programme in Retail Management and Diploma in Beauty and Wellness
To Provide option of digital payment of fee.	Online College and Hostel fee submission through credit / Debit cards, net banking and UPI.
To Enhance teaching learning methods in digital mode.	Upgrading Modes of Reception of assignments, Class tests, presentations and feedback through emails, live online classes, Youtube, Google classrooms and google forms
To Start water harvesting project	The project was inaugurated by Dr.(Mrs) Agnese Dhillon, Secretary, Dev Samaj College for Women Managing Committee.
To encourage faculty for participation in FDPs, Conferences, Seminars et al.	Refresher Courses -2, Orientation programme-8, FDPs-33, Training Courses-14 and workshop/Conferences-12, The College also organised couple of

<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Dev Samaj Managing Committee	04/09/2021

<b>14.Whether institutional data submitted to AISHE</b>

Year	Date of Submission
Yes	21/02/2022
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	370
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	1336
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	280
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	423
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	52

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	52
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	43
Total number of Classrooms and Seminar halls	
4.2	64.99
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	156
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our College is affiliated to Panjab University, Chandigarh and adheres to its prescribed curriculum. To ensure effective execution of curriculum, following steps are taken by the college. At the beginning of every new session, each department holds meetings to plan the future course of action regarding time-table, course distribution and implementation etc. The faculty members sincerely adhere to the academic calendar and take utmost care to complete the syllabus well in time. For record, every teacher maintains record of students; attendance, assignments and their progression. Each faculty member also keep record of their academic activities and duties in a diary. The formal internal evaluation comprises of regular class- tests, assignments, and tutorials/projects. Remedial classes and extra hours are devoted for the weak students to help them overcome their problems. Classroom teaching is a blend of

conventional methods as well as ICT to make the learning process more student-centric. In addition planned seminars, workshops, projects, educational tours and industrial visits are organized for the students.

The college library plays a pivotal role in the execution of above mentioned methods. It is regularly updated with research journals, books, e-books and other learning resources which are at the disposal of faculty and students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Annual Academic Calendar is prepared in accordance with the University Calendar and the same is displayed on the notice boards. The college follows the Admissions as per the University Schedule in all the subjects except Arts, wherein, admissions are granted by the college itself. Post admissions, the new session commences with an inauguration function, an orientation program and a fresher's party to welcome the new comers. The students are then made aware of the various clubs of the college and encouraged to join them. Thereafter, student council and class representatives' elections are conducted on the dates announced by Panjab University. To inculcate a sense of respect for our traditions and culture, cultural events and festivals like Teej, Lohri, Basant are celebrated with full fervour throughout the session. Mid-term tests and class tests are conducted according to the academic calendar, followed by parent-teacher meeting. University examinations are conducted in accordance with the Panjab University. Annual Sports meet is organised to instil sportsmanship. Annual prize distribution function and Convocation are organised to felicitate outstanding students and give degrees to students who complete undergraduate and post-graduate courses. Lastly an alumni meet is held to give students a chance to relive their memories.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement**



**for year: (As per Data Template)**

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

23

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

23

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The College is affiliated to Panjab University, Chandigarh which has a holistically designed syllabi for various undergraduate and postgraduate courses. To spread awareness among students regarding cross cutting issues relevant togender, environment, sustainability, human values, professional ethics are included in the curriculum."Environment, Road Safety Education, Violence against Women/Children and Drug Abuse" is a compulsory paper for all undergraduate courses that sensitizes them towards environment issues, Environment (Protection) Act, gender inequalities etc. Students of "History and Culture of Punjab" understand gender related issues by reading about position of women in different periods of society. Sociology provides insight into underprivileged sections with special focus on women, matriarchal homes and working

women.

For the Commerce stream the subject of Entrepreneurship and Small Business creates awareness regarding reasons of sluggish growth of women entrepreneurs and various organisations promoting women entrepreneurship. Students of Economics study agricultural policies, sustainable agricultural methods, organic farming etc. Postgraduate students study about population growth and its adverse effects on environment. In B.com and BBA, the focus is on social and business ethics. Students of Public Administration study about professional ethics in public services.

Regular workshops and seminars are organised by the institute to sensitize students regarding issue of importance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

156

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

8709

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.dscw45.ac.in/wp-content/uploads/2022/01/feedback2020-2021-1.pdf">https://www.dscw45.ac.in/wp-content/uploads/2022/01/feedback2020-2021-1.pdf</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**

<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
2500	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
99	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Advanced learners are passionate to learn and have intellectual interests. They are identified by teachers through their past academics, personal interaction and observation.</p> <p>Special Programs for Advanced Learners</p> <ul style="list-style-type: none"> <li>• Beneficiaries are given creative projects/assignments.</li> <li>• They are encouraged to refer to advanced resources.</li> <li>• They are guided to improve their communication/time management skills.</li> <li>• Expert lectures are arranged to introduce them to the latest developments in the field.</li> <li>• Skill-based workshops are organised to impart vocational knowledge.</li> <li>• They are encouraged to participate in inter/intra-college contests.</li> <li>• Scholarships and cash prizes are generously awarded.</li> </ul>	

- They are encouraged to opt for Honours and Add-on courses.

Slow learners face challenges in learning new concepts and perform below average.

#### Special Programs for Slow Learners

- They are devoted extra time and personal attention by teachers.
- Extra classes are arranged to bridge knowledge gap and self-explanatory study material is provided to them.
- Remedial classes are arranged for them and are encouraged to appear for chapter-wise tests and assignments on fundamental topics.
- Their personal and emotional issues are addressed patiently by their mentors.

Regular PTMs are conducted to provide feedback to their parents to improve their academic performance.

File Description	Documents
Link for additional Information	<a href="https://dscw45.ac.in/wp-content/uploads/2021/12/2.2.1specialprogramsforlearners.pdf">https://dscw45.ac.in/wp-content/uploads/2021/12/2.2.1specialprogramsforlearners.pdf</a>
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1336	52

File Description	Documents
Any additional information	<a href="#">View File</a>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric learning mainly follows the methods of teaching which is based on more participative involvement of the students along with the teachers. In our institution the basic Science

Departments helps to promote the hands-on experience related to learning through the practical exposure of the subject. The basic concepts of the subject are explained through various working and non-working models and poster presentations.

Department of Humanities organises many workshops conducted by academicians who demonstrate and train students to increase their concentration for better performance and also to increase their creativity which in turn enhances their future visualisations. Students are taken on field visits after which they are encouraged to prepare the questionnaire and collect data, conduct surveys and sometimes they even do case studies which hold socio-economic importance for our society market surveys are done by the students which helps to gives them the exposure to the real economic world.

College Magazine is a regular feature of the college which create awareness among the students on different subject matters. The institution has made a conscious attempt to shift from the traditional teacher centric approach to a student centric one.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Present day classroom teaching with use of ICT has moved from teacher-centred model of education to student-centred learning. ICT approach has replaced chalkboards with interactive digital whiteboards and the model where students watch lectures at home on the computer and use classroom time for more interactive exercises

College staff frequently uses the ICT technologies as these methods help in effective class room teaching which creates a long lasting impact on the student's development. The college provides 31 ICT enabled classrooms and 10 Smart Classrooms.

Other ICT tools and resources available in the college are LCD in focusProjector (2400 Luminus), LCD Projector BENQ (wireless) (3100 Luminus), WIFI, LAN.

Invited talks and webinars are conducted with the help of ICT facilities. e- journals and e-books are also available in the college library. The library upgraded to LIBSYS Software in 2009 which was produced by INFLIBNET Centre, Ahmadabad. The database of library can be accessed by user through Online Public Access Catalogue (OPAC) using the software. Presently, Library is using KOHA (16.11.14.000) software which is one of latest web centric library management software. It also uses Radio Frequency Identification (RFID) technology for efficient management of library services.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

52



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

465

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation in a continuous mode helps the students participation in various class activities which carry marks that are counted in



internal assessment. The college follows the rules for the same prescribed by the Panjab University.

In Department of Commerce the total assessment is given out of 20 marks per subject whereas the Departments under Humanities and Sciences give the assessment out of 10 marks per subject. In languages like English, Hindi and Punjabi the assessment is given out of 5 marks.

Further the division of internal assessment is based on various parameters like ----

- 1) 20% assessment is done on the basis of the performance of the students in the two class tests taken during the semester.
- 2) 30% assessment is done on the basis of their performance in Mid-Semester Exams and remedial classes.
- 3) The rest 50% of the assessment is based on the academic activities of the students involved with such students so that they can cover up for their missed syllabus.

Thus, the method of assessing the students on the basis of different assessments criteria increases their efficiency and also the effectiveness of the system.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Internal examination grievance address mechanism**

1. Date sheet shall be displayed one week prior to the exams.
2. If a student is not satisfied with the evaluation then she should ask for the re-evaluation of the answer sheet.
3. In case the student is not able to appear in the internal examinations due to some medical emergency, special tests shall be conducted.

**External grievance redressal mechanisms**

1. A candidate who wishes to seek re-evaluation of her Answer book may apply to Registrar Panjab University accompanied with a fee of Rs.250/-per answer book for Bachelor Degree level courses and Rs.290/-for Postgraduate courses. Fee shall reach university office within 21 days from the date of result.

2. In the case of foreign students who leave for their countries before the declaration of their results, and the candidates of Correspondence is 30days from the date of despatch of the result.

3. A candidate will be permitted to see her Answer books for identification only on payment of an additional fee of Rs.240/-per answer-book

**COMPLAINT AGAINST QUESTION PAPERS**

Complaints against question-paper shall be entertained only if they are made by or through the Heads of affiliated colleges or University Departments

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://dscw45.ac.in/wp-content/uploads/2022/01/Combine02.pdf">https://dscw45.ac.in/wp-content/uploads/2022/01/Combine02.pdf</a>

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**Course outcomes for the students:**

- Students after graduation in different disciplines will understand the world, their country, their society as well as themselves in a better manner.
- They become socially more responsible towards ethical problems and social issues.
- They develop interdisciplinary approaches in thinking and practice.
- Students learn to think critically and create innovations.
- They become more responsible as team members while working in

groups on multi-disciplinary teams.

- Graduate students will have the positive perspectives and skills that create productive managerial leaders.
- Programs offered to students ensure professional development growth through contextual, reflective and lifelong learning.

The college offers Undergraduate courses in Commerce, Management, Sciences, Computer Applications and Arts streams and Postgraduate courses in Commerce, Economics and Computer Application.

The College has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students

- Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference.

The importance of the learning outcomes has been communicated to the teachers in every

- IQAC Meeting and College Committee Meeting.
- The students are also made aware of the same through Mentoring groups.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://dscw45.ac.in/wp-content/uploads/2022/01/2.6.1programoutcomes.pdf">https://dscw45.ac.in/wp-content/uploads/2022/01/2.6.1programoutcomes.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of attainment by Institution is measures through:

- The IQAC members who are from various sectors such as Administration, faculty, management, alumni, stakeholders and

students give their feedback on various activities of the college to ensure improvement and development in the existing system.

- Placement records of passing out class and success rate in various competitive exams such as GATE, NET etc. and students joining higher education programs.

The Assessment methods used by the institution are Direct Assessment which includes assignments, Internal Examination and Semester End Examination. Indirect Assessment every academic year annual report is developed where the statistics of students who have participated in seminars, workshops, sports tournaments, inter college competitions is prepared.

We take student progression in terms of attainment of marks as criteria and following table exhibits the result of B. Com in 3 sessions.

B. Com (Session 2017-18)

Attainment levels

Level 1

Level 2

Level 3

Session

2017-18

2018-19

2019-20

Sem 1

Sem 2

Sem 3

Sem 4

Sem 5

Sem 6

Total students

148

148

139

137

134

134

No. of Students scoring marks above 70%

15

27

29

43

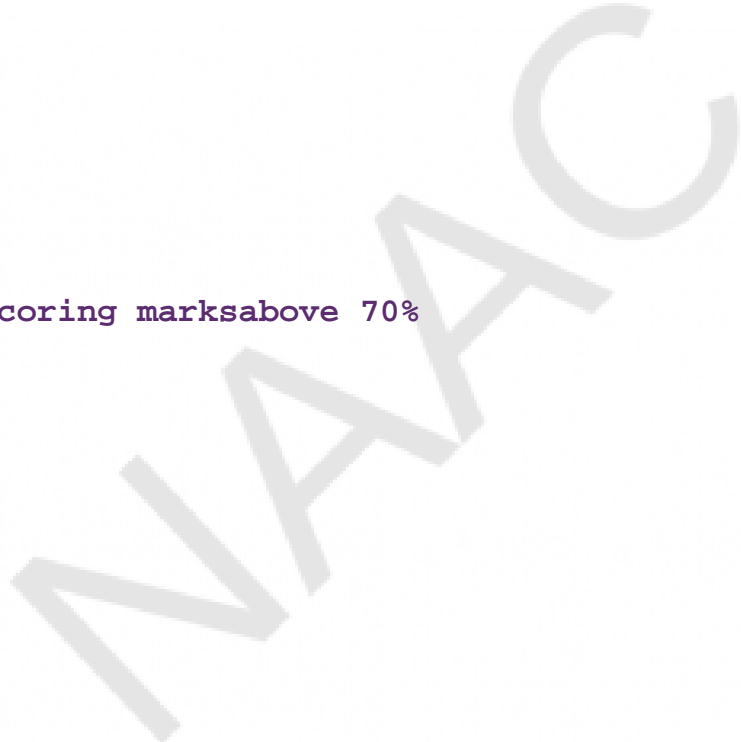
41

105

No. of Students scoring marks 60% & above

52

45



41

49

62

-

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

423

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.dscw45.ac.in/wp-content/uploads/2021/12/studentSatisfactionSurvey2021.xlsx>

### RESEARCH, INNOVATIONS AND EXTENSION

<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
30	

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our adopted village is 'Burail Village' sector 45, Chandigarh. Owing to the pandemic and the lockdown situation, NSS couldn't reach out to vulnerable people physically, but changed their approach in



sensitizing through social media platform. They educated the people on health related problems, disaster management courses, blood donation and various other issues plaguing the society. They celebrated Awareness Run sensitising the Burail residents of the importance of wearing masks, social distancing and sanitization. A webinar on 'Textiles of India' under the aegis of 'Ek Bharat Swachh Bharat' in collaboration with Dept. of Fashion Designing on occasion of 51st Independence Day was organised showcasing handlooms of various states and thereby encouraging self-reliance in youth.

Various clubs and societies too managed to hold regular activities through online and offline mode. Since the onset of the pandemic, National AIDS Control Organization (NACO) organised a virtual event on the theme "Global Solidarity, Shared Responsibility", to commemorate World Aids. NCC wing of the college too posted videos and colleges for mass awareness on cancer awareness, Anti-terrorism Day, Aatamnirbhar Bharat, Fit India Freedom Run etc.

Such extension activities proved to be of great help to the students in particular and the society in general.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

36

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1336

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

1

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

25

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is spread over 8.058 acres having lush green eco-friendly campus. The college have well equipped laboratories, facilitated classrooms and automated library. The entire college campus is Wi-Fi enabled and under CCTV surveillance. There are primarily 41 classrooms to meet the requirements of students of undergraduate and postgraduate level. The dimensions of the rooms are 30\*30 sq. ft. & 15\*30 sq. ft. and can comfortably accommodate 70 & 30 students, respectively. Some of the rooms are equipped with projectors and smart boards also.

The college has 15 high-tech labs including Computer labs, language

lab, Chemistry lab, Physics labs, Psychology lab, music instrumental and vocal rooms, Fine arts studio, Fashion designing and Cosmetology labs etc. The fully automated library is housed in a hall measuring 6100 sq. ft. on the second floor of college building with latest ICT facilities. The air-conditioned seminar room is equipped with all latest ICT facilities. The college has 3 more Air-conditioned basement halls for hosting functions. A Network Resource Centre acts as a nodal centre to support all digital needs of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate infrastructure for sports and extracurricular activities. The college has full-fledged department of Physical Education that imparts vigorous training to the students for participation in a variety of sports such as Kho-kho, Cricket, Net ball, Ball Badminton, Sepak-Takrow, Drop-ball, Marshal Arts, Kabaddi etc. The sports infrastructure comprises a gymnasium, sports field and multipurpose halls. Gymnasium is well-resourced with all kind of fitness equipments such as twister, front pulley, abdominal board and bench press etc. for all kind of fitness activities of sport persons and students. All kind of field events like Javelin-throw, Shot-put, Hammer-throw, Discuss-throw, training, annual sports meet etc. held in the well-maintained sports field. Multipurpose halls which can accommodate more than 200 students, is used for all indoor sports (e.g. Kick Boxing, Wushu, Taekowondo, Wrestling etc.). The Multipurpose halls also provide ample space for various yoga activities (learning and practising) in the college premises. There is a sports room for storing all kind of sports equipments. The lawns in the college are used for holding events such as youth festivals, students' festivals (freshers, farewell), college events (like Teej, Basant) etc. The College has seminar and multipurpose halls for accomplishing all kind of indoor cultural events.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

41

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.dscw45.ac.in/wp-content/uploads/2021/03/TotalNumbersOfClassrooms&amp;SeminarHalls.pdf">https://www.dscw45.ac.in/wp-content/uploads/2021/03/TotalNumbersOfClassrooms&amp;SeminarHalls.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

64.99

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is spacious, student friendly and situated on the second floor of college building. The

library is surrounded by noise free atmosphere. It has a capacity to accommodate sufficient

number of students at one time.

The library was automated in October 2003 with the purchase of desktop server and SOUL

software. The library upgraded to LIBSYS software in 2010. The circulation functions -

membership, issue and return and the entire operations of the library were further upgraded

with the installation of Radio Frequency Identification Technology (RFID) through Open

Source Library Management Software KOHA in 2018.

This technology has ensured fool proof security (effective theft detection system through

security gate antenna at the entrance of the library) and simplified the circulation process

(rapid Check in/ check out facility). Library has three workstations to access e-resources and

e-database through Online Public Access Catalogue (OPAC).

Name of ILMSSoftware Nature of automation(fully or partially )

Version Year of Automation KOHA Fully 19.05.06.000 May, 2018

Library has 22,828 text books, 552 reference books, 103 Journals, 45 e-books, 1132 CDs

and Videos. Library also has a separate section for book bank, study material for competitive

exams, maps, project reports, and Ph.D. thesis. The library of the college has been a

subscribed member of NLIST programme to provide access to e-Journals & e-Books to the

college since 2010

Library is well equipped with 8 computers, 3 printers, 2 scanners, air conditioners and 1

Xerox machine.

Library is provided with dedicated internet connection and the computer systems in library

are connected through LAN. It is also under CCTV surveillance.

All major decisions are taken by the Library Committee consisting of Librarian and other

senior faculty members under the guidance of Principal. Library works from 9a.m. to 4p.m.

on all working days except Saturday (9a.m. to 2p.m.) and open for students, former students,

staff members and general public on request.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.77

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has four state-of-art Computer Labs and one Language labs with total of 127 computers connected through LAN. The Network Resource Centre has all the updated facilities.

The College has 10 smart classrooms equipped with multimedia



facility and screen part from this well- furnished seminar hall and 3 college halls with latest IT facilities.

The College library has equipped with ICT facility with 8 computers and printers. In order to automate the library tasks. Soul software was installed in the library with ILMS KOHA 19.05.06.000 and it is also a member of NDLI club. The college has also purchased a number of e-books from EBSCO international Inc.

The College has updated its IT facilities with 32 Acer all in one with latest hardware configuration and automatic wireless connectivity with core i5 processor, 1 Tb HDD, 8 GB RAM, 15 multifunctional printers and Window 10 as well as Oracle Database 12C-Std Edition 2. Two Electronic Lectern PMEL - i3 with projector screen and Kiosk with 43" display are also installed in college.

The college has the updated website [www.dscw.ac.in](http://www.dscw.ac.in) under SSL certification where all the information are updated and active on social media platform.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

156

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

13.57

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has established a system for maintenance and utilizing physical facilities. Budgets

are prepared for organizing various academic and non-academic activities. General

cleanliness of the college campus is undertaken regularly. A Complaint log-book is kept in

the college office to record routine problems of electricity, water and general infrastructure.

ICT facilities of the college are maintained by the teaching, technical and supporting staff.

Stock register are maintained by the respective laboratories to report entries and defects

arising for rectification and repair. For writing-off of obsolete/damaged equipment, a

dedicated 'Write-Off Committee' is in place. The sports equipment, playgrounds and various

courts are supervised and maintained by the 'College Sports Committee'. 'Library committee' is in place for smooth functioning of the library. Proper cleaning, fumigation and exposure to sunlight are regularly taken up to reduce the risk of insects on documents in the library and administration office. Our college is one of the first few institutions to shift to solar energy for power consumption. Fire extinguisher are in place at all prominent sites in the college. To ensure safety of students, CCTV cameras have been installed and monitoring is done from the office of the coordinator.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.dscw45.ac.in/maintenance-policy/">https://www.dscw45.ac.in/maintenance-policy/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

20

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

50

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

458

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

458

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

24

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

49

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student council and representatives of various committees and clubs/societies actively participate in different administrative and extracurricular activities like fests and festivals as well as inter/intra college competitions. They do their work under the guidance and supervision of teaching faculty.

Representation of students on academic and administrative bodies/committees

- Students are active members of various committees of the college.
- AF committee
- Grievance Redressal Committee, Anti-Ragging committee and Sexual Harassment Committee.
- Sports Committee.
- IQAC.
- Students act as observers of the student candidates contesting the student council elections.
- Students act as student editors for different sections of college magazine.
- Students act as office bearers for various clubs/societies of the college like: Women Cell, Moorchhana Club, Hope Club, Epsilon Club, Red Ribbon Club, D-Masters Club, Rotaract Club, Business Club, Design Aura Club, Economics Society, Kala Kriti, Career and Placement Cell, Environment club.



They manage the administrative and financial aspects of different activities of the clubs.

#### Contribution of Students Council in Organising Youth Festival

In the year 2018-19 the Students 'Council actively participated in organizing Zonal Youth Festival which was hosted by our college from 3rd October to 6th October, 2018. The Student Council performed various duties like: pandal decoration, refreshment, parking, maintaining discipline during the event, arranging sponsors for the event.

#### Other Contributions of the Students Representatives

- Coordinate in organizing academic activities like workshops, seminars, competitions etc. They help in inviting guests and speakers/experts.
- Organization of various festivals like Basant, Teej and Holi.
- Help in conducting different events of the college like Fresher's Party, Farewell Party, Prize distribution, Annual Convocation and Alumni Association Function.
- Coordinate in organizing sports and games like Annual Athletic Meet of the college and other events and activities held in the college.
- Help in arranging industrial visits, trips and tours of the college.
- Help in raising funds for various cultural and social events in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

##### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3



File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Q1M The college has an Alumni Association by the name 'Virasat'. It is an active body with many alumnae as its members to continue an integral and cordial relationship with their alma mater. The purpose of Virasat is to foster a spirit of belongingness to the college and to play an active role in the welfare of the institution. Because it is the students, who are the true torch bearers of the institution representing the value and culture of the institute to the outer world. The association aims to strengthen the bond between the alumni, faculty and parent organization with the objective of institutional growth. Alumni meet is organized every year in the college with active support and great effort from the alumni members, faculty and student council of the college. On joining Dev Samaj College for Women, a student becomes an integral part of Dev Samaj Family. A student can become a life member of the association in her final year.

Virasat conducts regular meetings twice a year with its members. Alumni feedbacks are collected regularly to incorporate the suggestions given by the students for future growth and development of the college. This provides a platform to the former students to give suggestions for holistic development of the institution.

Alumni meet is organized every year in the college with active support and great effort from the alumni members, faculty and student council of the college. Generally, Virasat holds its annual meet on the rehearsal day of the Annual Convocation organized in the college in the month of April. For the years 2016-17 and 2017-18, Alumni meet was held jointly in April 2018. Various cultural and

entertainment programmes are organized, participated by both former and current students.

Many of our alumni are employed in various academic and non-academic fields in both public and private sectors. Many of them are working as faculty in various colleges and universities. The college utilizes the intellectual inputs of its alumni working in various walks of life, both academic and professional to enrich the curriculum implementations by inviting them in various functions, for special lectures and as mentors for current students in different departments. The main purpose is to help the students, boost their confidence and skills to explore their areas of interest. The college conducts meetings with its Alumni Association. They work as inspiration and support system for the current students by sharing their experiences in the college.

The list of teacher incharges of the Alumni Association 'Virasat' for the last five years are listed below:

2015-16

2016-17

2017-18

2018-19

2019-20

Mrs. PankajaVashisht

Dr. Jaspal Kaur

Dr. Shiva Malik

Dr. Shiva Malik

Dr. Shiva Malik

Dr. Jaspal Kaur

Dr. Shiva Malik

Dr. Satinder jit Kaur

Dr. Satinder jit Kaur

Dr. Satinder jit Kaur

Mrs. Sabina Chadha

Mrs. Anupam Rani

Dr. Arshdeep Kaur

Mrs. Sabina Chadha

Mrs. Sabina Chadha

Mrs. Anupam Rani

Mrs. Neha Singh

Mrs. Neha Singh

Dr. Rita Rai

Dr. Rita Rai

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the college is to empower and emancipate women by shaping, sensitizing and inculcating a desire for excellence combined with right attitudes, values, and ideologies. Mission of the college is "Let scientific temper live through you". The motive is to strive

and maintain high ideals of regeneration of mankind and transform the society by imparting appropriate skills for livelihood by instilling a scientific temperament amongst students, teachers and all stakeholders.

**Governance:** For fulfillment of the same, the management strives to maintain an open and interactive environment with the teachers. Formal as well as informal meetings between the faculty and the head of the managing committee are a continuous phenomenon.

**Perspective Plans:** Developing appropriate skills of livelihood and instilling scientific temper in the students is a perennial pursuit at Dev Samaj College for Women. The students are introduced to new different skill development.

**Participation of teachers in decision making bodies:** The College has a very simple system in place to ascertain the participation of teachers in decision making bodies. The managing committee of the college has two representatives from the faculty and the college IQAC has representatives from the management in it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A highly decentralized structure to facilitate an ease of working and to encourage participation is key to the effective functioning of our institution. This is visible in every activity and in the decision-making process.

In September 2020, after taking a view of the Pandemic situation the Management of the institution and the Principal along with the Advisory Committee decided that it was in the best interests of the students, the teachers and all those who are a part of this learning environment if online webinars were conducted in different areas. The Principal discussed it with the heads of the departments and the conveners of various clubs, who agreed that this would help in upskilling the students and providing them with additional information from the experts in different areas. A number of webinars were organized by the departments and clubs in the next few

months, taking into consideration the needs and interests of the students. International and national webinars were held on subjects ranging from the new education policy, Indian constitution, women empowerment, mental well-being, artificial intelligence and literary discussions with writers to annual budget, MOOCs, challenges during COVID 19 and how best to face challenges through inclusive and participatory mechanism.

File Description	Documents
Paste link for additional information	<a href="https://dscw45.ac.in/wp-content/uploads/2022/01/WorkshopsSeminars.pdf">https://dscw45.ac.in/wp-content/uploads/2022/01/WorkshopsSeminars.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Due to the ongoing Covid-19 pandemic, the need to adapt to its challenges and changes and to take education online became a necessity. After consulting with the Principal, a decision was taken to purchase the Zoom Video Webinar for conducting online sessions, webinars, workshops, and classes. Dr. Ruchi Arora, Department of Sociology, shouldered the responsibility of obtaining the Zoom webinar license for the college. Around 50 webinars were conducted through zoom that we had purchased on 24th May of 2021. The trial run for zoom sessions was conducted on 21st of May 2021. Zoom allows you to broadcast zoom meetings up to a capacity of 500-50,000 participants. The host or panelist of a zoom webinar can share their screen, video and audio in a webinar. Also, the attendees can use the chat or question and answer options to interact with the host or panelists during the webinar. The host has complete control to either automatically or manually approve all attendees to join the zoom webinar. Zoom webinars were conducted by various departments of the college such as the IQAC Cell, Science, NSS, Management Club, English, Hindi, Punjabi, Public Administration, Physical Education, Psychology, BBA, Computer Applications, Economics, Fashion Design, Fine Arts, Career and Placement Cell, Sociology, Commerce, Political Science and Mathematics.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.dscw45.ac.in/wp-content/uploads/2022/01/webinars2021-8.jpeg">https://www.dscw45.ac.in/wp-content/uploads/2022/01/webinars2021-8.jpeg</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The managing body consists of the Dev Samaj Managing Committee guided by the Dev Samaj Managing Council. The college functions under the supervision of an established regulatory framework consisting of the Panjab University, Directorate of Higher Education and University Grants Commission. Each of these bodies has a representative in the college. Principal is the chief executive and administrator of the college who coordinates all the activities of the college. Principal is also the ex-officio chairperson of the Staff Council which functions through various committees to carry out various functions of the college. The decisions related to academics like workload calculation, library purchases, time tables, maintenance of infrastructure, admission etc. are taken by the Staff Council through its committees, subject to provisions and ordinances of the Panjab University. IQAC plays a key role in initiating activities that focus on the maintenance of quality and sustainability. The teachers-in charges of various cells and departments, Bursar, Warden, Librarian, and Administration Officer carry out all the functions of the college. Hierarchy of the staff, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism is defined as per the rules of the Panjab University and approved staffing pattern of the UGC.

File Description	Documents
Paste link for additional information	<a href="https://www.dscw45.ac.in/important-documents/">https://www.dscw45.ac.in/important-documents/</a>
Link to Organogram of the Institution webpage	<a href="https://www.dscw45.ac.in/wp-content/uploads/2020/03/structure-1.pdf">https://www.dscw45.ac.in/wp-content/uploads/2020/03/structure-1.pdf</a>
Upload any additional information	No File Uploaded



<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p><b>Group Insurance:</b> The permanent Employees of the college are covered under the personal and accidental Insurance by HDFC Ergo.</p> <p><b>Contribution towards EPF and facility of Loan against PF</b></p> <p><b>Payment of Gratuity:</b> Employees are covered to be paid Gratuity as per the Payment of Gratuity Act 1972.</p> <p><b>Payment of Earned leave:</b> Leave Encashment rules are followed for the covered retiring personnel.</p> <p><b>Flexible work Timings:</b> The Employees are given flexibility to adjust timings in case of any personal need.</p> <p><b>Leave, Maternity Leave and Extra-Ordinary Leave:</b> Leaves as per PU guidelines, 6-month Maternity Leave and leaves under extra-ordinary cases are granted.</p> <p><b>In-house Salon:</b> An all-day salon service is available inside the college campus at subsidized rates.</p> <p><b>Loans to Employees:</b> The Multi-tasking staff can avail a loan against their Salary when in need.</p> <p><b>Fee concessions for employees' wards.</b></p>	

**Canteen, Mess and other eateries:** The College has a canteen, a mess, a juice corner and a street food stall.

**Staff Welfare Committee**

**Medical Reimbursement:** Medical expenditure covered under insurance is reimbursed.

**Stationery and Tuck-Shop.**

**Computer accessibility and Wi-Fi facility:** The College has in place computer laboratories and Wi-Fi system

**Free Residence:** Free in-college residences for their families of multi-tasking staff

**Free Uniforms:** Free uniforms are provided to the Multi-Tasking staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**



6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

68

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a Performance Appraisal System as per the UGC regulations 2010 (and amendments thereafter). An Academic Audit is conducted by the IQAC. The institute also has an Annual Appraisal Process (Annual Confidential Report). The teaching staff does a self-

appraisal on the basis of:

1. Teaching, Learning, Evaluation and Academic Competency
2. Adoption of Innovative teaching methods.
3. Academic and Professional Progress
4. Contribution towards Extension Activities
5. Governance and Leadership
6. Teaching Methodology, Pedagogy.
7. Best practices initiated

On the basis of the details provided by the teaching staff in the ACR, the Principal assesses the individual on various parameters

Similarly, the non-teaching-staff's Annual Confidential Report is assessed by the Office Superintendent and the Principal. The library-staff is assessed by the College Librarian.

The performance of the teaching staff is also continuously monitored by the Principal on the basis of the teacher's diary.

In 2021, three teachers, Dr Renu Kalra, Dr Sunita Gupta and Dr Ila Rathor, applied for CAS based promotions, as per the Performance Based Appraisal System based on the UGC directives, which were forwarded by the College Pre-Screening Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is extremely particular in maintaining transparency in its financial management through a regularly audited account of its income and expenditure. Regular internal and external audits are conducted. All financial transactions go through the lens of the college bursar.

Annual audit is conducted by certified chartered accountants appointed by the Dev Samaj Management Council. All the income and expenditure accounts including the Amalgamated Fund, General Fund,

Establishment, the government grants (RUSA, UGC & NSS) and hostel funds are checked and verified by the chartered accountant. The audit report and the balance sheet are sent to the Dev Samaj Head office. The 2020-21 Internal Audit is in process.

External audits are conducted by government auditors appointed by the Indian Audits and Accounts Department, Office of The Principal Director of Audit (Central), UT Chandigarh. The most recent one was conducted for the financial years 2013-14 to 2017-18 in May 2018.

The RUSA (Rashtriya Uchatar Shiksha Abhiyan) grant is granted by the MHRD, and is continuously monitored by the MHRD and the SPD, State Project Directorate, Chandigarh. All the expenditure done from the Preparatory Grant as well as the Infrastructure Grant is monitored by MHRD and SPD through Fundtracker.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.02

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The accounts division of the college office, headed by the Office superintendent looks after the finances of the college under the supervision of the principal and the management. Separate teams of personnel are established for the purpose of recording all the

financial transactions, maintaining the records and developing financial statements to promote and enable internal check. Each teaching department is considered as a separate cost centre and prepares a separate budget. The actual is then compared with the budgeted as reference for the preparation of a Zero-Based Budget for each annual year. Major sources of income for the college and their utilization:

- 95% Grants received from Chandigarh Administration: The funds so procured are utilized in paying salaries to the covered posts.
- Grants from University Grants Commission: The grants so received are deployed towards add-on courses and developmental projects
- Funds received from RUSA- under MHRD: Grants received from RUSA are utilized towards the infrastructural needs identified by the college from time to time.
- Fees collected from self-financing courses
- Hostel fees
- Financial support from Management

Miscellaneous sources of funds like sponsorships, Rent the ground or college premises etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **Skill development:** The College signed an MoU with FUEL (Friends Union for Energising Lives) in April 2021. As decided in the MoU students were to be facilitated for skill development in a) Artificial Intelligence for BCA students and b) Digital Marketing for Commerce students. 98 students registered for the courses and underwent 60 hours of training in aptitude, soft skills and the respective domain. The students also got access to LinkedIn, Coursera and AMCAT. 40 students completed the programmes successfully and received course completion certificates.
- **CiBiod:** The College signed an MoU with CiBiod (Centre for

Innovation in Bio Design - PGIMER) on April 27, 2021. CiBiod provides an opportunity to students to exhibit their talent in different domains as in BioScience/Virtual Reality/Artificial Intelligence etc. by way of various short term attachment programs. 10 students of our college participated in short term attachment programmes like

1. Application of Chatbots in Healthcare Sector
2. Avenues of Applications of Artificial Intelligence in Health and Medtech
3. Inventing Medical Devices: A Doctor's Personal Journey
4. IoMT: Making Healthcare Affordable and Accessible

The students received certificates for their participation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **Online classes:** Due to the ongoing Covid-19 pandemic, the need to adapt to its challenges and changes and to take education online became a necessity. It was instructed to the faculty members to conduct their classes online. Each department was given its own Gmail id to use the G Suite services for the purpose of conducting classes. Students displayed readiness and adaptability to online mode of teaching through regular participation, interaction and attendance, understanding the dynamics of online learning.
- **Mentoring Meet:** Mentor-Mentee Meet was organized on May 29, 2021 at 12:30 pm via 22 mentor groups to encourage mentees to come up with the challenges faced by them and also to motivate them for Covid appropriate behavior and vaccination by the mentors. The Agenda for the Meet, in line with the guidelines for "Fight Against COVID 19" by UGC, were as follows: Mentors to reach out to the mentees for understanding their concerns relating to the pandemic and to motivate the students for facing the pandemic in the best possible manner. Mentors encouraged students to get themselves and their family members vaccinated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute regularly takes initiative for the promotion of gender equity through curricular and co-curricular activities. College has an active Women Cell. The Women Cell has celebrated International Women's Day on March 8, 2021 in college campus with Faculty members, Non-teaching and class IV employees with great enthusiasm.

NSS unit of the college arranged various sessions on Women Safety, Health and Nutrition and Gender sensitization to empower them physically and safeguard themselves against any violence. Various departments of the college organize workshops on the topics of women issues.



File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.dscw45.ac.in/institutional-values/">https://www.dscw45.ac.in/institutional-values/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management:**

For the collection of Solid Waste garbage bins are placed on the campus, which are later disposed off at proper collection points provided by Municipal Corporation. Garden waste which cannot be recycled is collected and sent to disposal sites. The Scrap Disposal Committee oversees the disposal of raw paper (Radii) and other material.

**Liquid Waste Management:**

All waste water lines from washrooms and kitchens are connected to the Municipal sewer system.

**Biomedical waste management**

Biomedical waste management is not required in our institution.

**E-Waste Management:**

E-waste is managed in the college as per safety norms, by government approved vendor. An e-waste corner has been made where students and staff members are encouraged to put their e-waste, which is later collected by the vendor.

**Waste Recycling System**

Raw food and peels from canteen is gathered along with layers of dry leaves in a pit for compositing. This fertilizer is used in herbal garden.

**Hazardous chemicals and radioactive waste management**

In an effort to create an environment friendly, more effective and cost efficient waste, the Department of Chemistry follows the following procedure for the disposal of hazardous chemical laboratory waste.

- Waste materials are segregated properly in different categories because different chemical wastes have different disposal methods.
- Liquid chemical waste is collected in empty chemical reagent bottles which are chemically compatible with the waste to be collected.
- Bottles/ containers with chemicals for disposal are properly labeled with details of the content. Date of packaging is also mentioned
- Waste containers are kept closed at all times except when adding waste to it.
- Chemical bottles are packed in cartons. Flammable chemicals are packed separately.
- Empty chemical bottles are packed in sacks.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://www.dscw45.ac.in/institutional-values/">https://www.dscw45.ac.in/institutional-values/</a>
Any other relevant information	No File Uploaded



<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>A. Any 4 or All of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution lays great emphasis on providing inclusive environment by undertaking a number of initiatives on regular basis, as the values, which our students choose to live their lives by now, will ultimately become the values by which they make their future.

The on-campus clubs, NSS and NCC carry out various initiatives in this direction. Rotaractors celebrated Annapurna week by feeding stray animals and organised "Chai par GupShap" where the members discussed the importance of giving back to your community by helping people who have been affected by the pandemic. World Food Day was celebrated to commemorate the contribution of our Food Heroes who help us to grow, nourish and sustain the world. Online Mandala Art Workshop and Photography competition was organized by Rotaract Club.

NSS unit undertakes activities like Blood Donation Camps, Organ Donation Campaigns, Pulse Polio drive, Vaccination drive (Tika Utsav), Mask Distribution, fitness sessions, Yoga classes, awareness campaign about HIV/AIDS. To promote and celebrate the diversity and cultural heritage of India NSS organised webinar on textiles of India and poster making competition on Festivals of India. The NCC unit took different initiatives to create awareness regarding Covid-19. Home made sanitizers and masks were made by them.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Education plays an important role in nation building. Along with academics, our Institution takes keen interest in imbining altruistic feelings such as reverence, gratitude, spirit of sympathy, charity, sense of duty among students and employees. To promote the spirit of patriotism and commitment towards National integrity, days such as Constitution Day, National Voter's Day, Human Rights Day, Yoga Day, Youth Day, Independence Day, Republic Day, Martyrs Day, Anti-Terrorism Day, Prakrama Diwas, Akshay Urja Diwas have been celebrated. Webinars, group discussions and Power point presentation on the theme 'Atmanirbhar Bharat' were arranged by both NSS and NCC units of the college. To celebrate the 75th Anniversary of Freedom Movement, the Electoral Literacy Club organized Poster Making competition on the theme 'Celebrating Democracy'. International Dance Day and World Labour Day were also celebrated with great fervour. Awareness talks on Human Rights, Health and Hygiene, Clean India initiatives, Environment Conservation, awareness regarding Disaster Management and other

social issues are held on regular basis. To imbibe sense of gratitude and love, college prayer is recited every day. Regular meets of Mentoring groups are held in the college to inculcate sense of discipline and scientific temper among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates the National and International days, events and festivals. Celebrating events and festivals is integral part of learning and helps to build strong cultural belief, by cherishing the thoughts and ideologies of great personalities. The National festivals unite the whole country for celebrating under one roof, portraying national unity and patriotism. Important days like Independence Day, Republic day, Constitution Day, National Voter's

day, AkshayUrjaDiwas, Kargil Vijay Diwas, Yoga day are celebrated with great enthusiasm.

Celebration of Gandhi Jayanti helps the students to understand the ideology of Mahatma Gandhi. Teacher's day is celebrated by the students to mark the birth anniversary of Dr. Radha Krishan. Functions are held on International Women's Day, International Girl Child Day, AIDS Day, National Science Day to create awareness about these events.

AkshayUrjaDiwas is celebrated to create awareness about the development of renewable energy. On the National Voter's Day various competitions are held to convey the importance of casting vote. International Yoga day is celebrated to make the students realise that by practicing yoga one can grow into a better human being with a sharp mind, good health and relaxed soul.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the practice - Maat Pita Santan Diwas**

**Objective of the practice -** In Dev Samaj great significance is laid on inseparable, inescapable and inevitable relationship of a human with existence around him, be it human world, animal world vegetable world or the inanimate. With this objective in mind celebrating one of the most valued human relationship, that of parents and children is an annual feature of the college.

**The Context -** In today's fast moving world where human relationships are taking a back seat, a platform is provided for the students to pay gratitude and reverence to their parents, who provide guidance, support and unconditional love to their children. The college besides providing knowledge and skill for better future also imbibes ethical values among the students by observing Maat Pita Santan Diwas.

The Practice - Maat PitaSantanDiwas is celebrated in a unique manner every year to make it memorable for everyone. Students attend this function along with their parents and express their feelings by sharing incidents and reciting self composed poems on the occasion. Skit is also presented by them to pay reverence to their parents.

Evidence of Success - The success of any initiative depends on the positive response one gets. In regard to Maat Pita SantanDiwas parents have shared that they have observed positive change in their children and better understanding has developed between them. Following this transformation participation in this event has increased with each passing year.

Problems Encountered - At times it is challenging to convince some students about the importance of this day as sometimes they hesitate to convey their feelings to their parents.

#### Best Practice-2

Title of the Practice: Extension activities focusing on Women Empowerment.

Objective of the Practice:- The vision of most worshipful founder of Dev Samaj was to provide equal opportunities for education and work for women in the society. Adhering to this vision, the mission of the college is to empower women by providing them quality education along with mentoring them to become liberated women, which is essential for sustainable development of the country.

The Context: Educational institution can play a significant role in fostering confidence and independence among women so that they can discriminate between wrong and right , and make correct choices in life.

The Practice: Various extension activities are undertaken on Regular basis by NCC, Clubs and Cells which focus on empowering women. Women's day is celebrated annually in the college. Women entrepreneurs are invited to share their success story to motivate the students. Interactive session with high Police officials is organized to encourage girls to speak up against the violations. Flash-mobs are organized at public places to spread the message of BetiBachao, BetiPadhao through interesting dance, song and role-play skills. Self defence training sessions are conducted to give effective tips and techniques to students for their safety and defence. Talks and workshops on gender sensitization, holistic



health, career counselling, human rights, communication skills and personality development are conducted for all round development of students.

**Evidence of Success:** There is a visible change in overall personality of the students as these activities create awareness and foster confidence in them. Keeness to participate in these activities can be seen among the students.

**Problems Encountered:** Greater participation of students and faculties is not possible due to tight academic schedule.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Dev Samaj(a unique religious moment) was founded in 1887 by the most Worshipful Bhagwan Dev Atma. The Dev Samaj considers women education essential for their social, moral and spiritual upliftment. DevSamaj College for Women, Chandigarh started with a humble beginning in 1981 to blossom to its present position. Located in Burail village, Sector-45, the college has carved a distinctive place for itself even after majority of the students come from low income families with minimal exposure in the cultural and sports arena and lowest rung academically. Nurturing these students to excel in various fields is the priority for the institution. The college focuses on catering to the social, emotional and educational needs of the students to make them realize their full potential.

Over the past 38 years the Institution has functioned with the sole aim of ensuring access to quality education, particularly to those who struggle to access mainstream learning. The students with mediocre profile are selected in various co-curricular activities and sports, and then given the right exposure and guidance so that they can create a mark for themselves.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- Extension and Betterment of wi-fi in College Campus & Hostel.
- Library Shifting: The library will be shifted to the hall measuring 6100sqft in the new block. The move is meant to provide better compartmentalization for different stakeholders including students, faculty and improved process of issue and return.
- Beautification of Campus: Repainting of the campus will be carried out during the semester break.
- Centralization of information activities in a standardized manner for reporting purpose.
- Session on communication skills for non-teaching staff.
- Session on IT skills for teaching staff.
- To take the corrective measures after receiving complaints of students with regard to quality of food in canteen.