

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

AQAR Report Session -2017-18

Part – A

AQAR for the year

2017-18

1. Details of the Institution

1.1 Name of the Institution

Dev Samaj College for Women
Sec-45/B Chandigarh

1.2 Address Line 1

Dev Samaj College for Women

Address Line 2

Sec- 45/B

City/Town

Chandigarh.

State

U.T

Pin Code

160047

Institution e-mail address

info@dscw45.com

Contact Nos.

0172-2603497, 2602502

Name of the Head of the Institution:

DR. JASPAL KAUR

Tel. No. with STD Code:

0172-2701469

Mobile:

9814331913

Name of the IQAC Co-ordinator:

DR. SHIVA MALIK

Mobile:

09855709238

IQAC e-mail address:

shivadscw_45@yahoo.com

1.3 NAAC Track ID

CGCOGN12266

OR

1.4 NAAC Executive
Committee No. & Date:

EC(SC)/06/RAR/020 dated-May 01, 2015

1.5 Website address:

www.dscw45.com

Web-link of the AQAR:

www.dscw45.com

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	71% to 80%	2005	5 years
2	2 nd Cycle	A	3.06	2015	5 years
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC:

10/05/2005

1.8 AQAR for the Year

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

- i. AQAR-2015-16 (23/05/2017)
- ii. AQAR-2016-17 (31/05/2018)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

- BCA and PGDCA,
- Add On Courses
- Bsc-IT (Maths , Physics,& IT)
- M.Com and M.A Economics

1.12 Name of the Affiliating University

Panjab University Chandigarh

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

Yes

DST-FIST

NA

UGC-Innovative PG programmes

NA

any other

NA

UGC-COP Programmes

Yes

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and

02

Community representatives

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

–

2.9 Total No. of members

18

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC **NIL**

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Under the aegis of IQAC, RUSA has proved to be a useful source of infrastructure building and technology up gradation. To provide green energy and save cost, the college has installed 40KWV solar power plant.
- An Inter-college fest “Econovista” was organised where 25 colleges from tricity participated. The fest provided a forum to the students to showcase their talent and skill thereby enhancing their overall personality development.
- The students have brought laurels to the college in academic and Co-Curricular activities. Rishu of B.Com III begged 1st prize in essay writing competition. The college ‘Luddi’ and ‘Group Dance’ team begged 2nd prize in Zonal Youth Festival. The Folk Orchestra team was placed 3rd in Zonal Youth Festival.
- 1021 city students participated in placement drive held in the college where 250 students secured job offers.
- College students brought laurels in the sports activities at national and international level.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">• To generate revenues to meet the increasing salary bill and other infrastructural needs of the college• To ease communication with prospective students, public at large and regulatory authorities the college website needs to be improved and made user friendly.• Improving college results both for weak and meritorious students.• To make the campus more environmental friendly, use of renewable energy and thereby reducing cost.• To redress the entry gate problem of the college• To add new courses especially science courses and make the college multi disciplinary.• To improve infrastructure and	<ul style="list-style-type: none">• 2nd floor of Hostel building B block was constructed during the year and became operational partly through RUSA and partly through internal funds.• The job of website improvement was outsourced and it is functioning satisfactorily.• Exams were conducted within our stipulated time and PTM was held after the compilation of results and thus the required remedial measures were undertaken.• The college installed 40kwv solar power plant.• The college opened a side gate as an additional facility to the students not using motor-vehicles.• B.Sc (Non Medical) stream was started in the college.• The college hall was renovated and more computers

other facilities.	,printers etc were purchased for computer labs and departments.
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- ***Annexure Attached –Annexure 1(Planner)***

2.15 Whether the AQAR was placed in statutory body Yes ☒ No

Management

☒

Syndicate

☐

Any other body

☐

Provide the details of the action taken

The AQAR is always placed before the management and discussed thoroughly. The action plan was viewed and adequate action and methods suggested by the management for its proper implementation.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the	Number of self-financing programmes	Number of value added / Career Oriented
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		year		programmes
PhD	–	–	–	–
PG	02	–	02	–
UG	06	–	05	–
PG Diploma	01	–	01	01
Advanced Diploma				
Diploma(Add-on)	01	–	01	01
Certificate(Add-on)	09	–	09	09
Others	–	–	–	–
Total	19	–	18	11

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	–
Annual	Add-on -courses

1.3 Feedback from stakeholders Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

****Please provide an analysis of the feedback in the Annexure- Annexure-II***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- All the courses are now under semester system so the old syllabus is revised and restructured by the university .New papers are also being introduced in some courses according to the need of the time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B.Sc Non Medical

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
36	26	9	–	1

2.2 No. of permanent faculty with Ph.D. 17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
25	1		1	–	–	–	–	25	2

2.4 No. of Guest, Visiting faculty and

–

–

24

Contractual faculty.

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	01	10
Presented	01	01	–
Resource Persons	–	–	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teaching and learning is carried through multimedia, PPT's Discussions etc.
- Remedial classes for weak students.
- Tutorials sessions
- Small research projects given to students in groups.
- Summer training for BBA and M.Com students.

2.7 Total No. of actual teaching days

120

during this academic year

2.8 Examination/ Evaluation Reforms initiated by

NA

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

–

–

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise- Distribution of pass percentage: -

Title of the Programme	Total No. of Students appeared	Division				
		Distinction %	I%	II%	III%	Pass%

BA-1 (Sem-I)	168	—	11	42	100	91.7%
BA-1 (Sem-II)	164	3	24	48	86	98.17%
BA-2 (Sem-III)	120	—	19	38	60	97.5 %
BA-2 (Sem-IV)	120	8	31	40	33	93.3%
BA- 3(Sem-V)	135	—	19	46	65	97%
BA-3 (Sem-VI)	134	8	34	30	54	94.7%
BSC-1 (Sem-I)	42	3	10	19	10	100%
BSC -1 (Sem-II)	42	10	18	9	5	100%
BSC -2 (Sem-III)	21	—	2	8	11	90.4%
BSC -2 (Sem-IV)	19	—	5	1	13	100%
BSC -3 (Sem-V)	7	—	2	3	2	100%
BSC -3 (Sem-VI)	7	-	3	2	2	100%
B.Com-1 (Sem-I)	148	5	56	63	24	99%
B.Com -1 (Sem-II)	148	10	67	51	20	100%
B.Com -2 (Sem-III)	149	11	82	46	10	99%
B.Com -2 (Sem-IV)	148	16	83	37	12	100%
B.Com -2 (Sem-V)	138	29	91	16	2	100%
B.Com -2 (Sem-VI)	138	17	98	20	3	98.5%
BBA-1 (Sem-I)	39	1	10	28	-	100%
BBA-1 (Sem-II)	39	-	12	17	10	95%
BBA-2 (Sem-III)	37	-	27	10	-	100%
BBA-2 (Sem-IV)	37	-	21	11	5	100%
BBA-3 (Sem-V)	39	-	21	16	2	100%
BBA-3 (Sem-VI)	39	-	28	7	4	100%
BCA-1 (Sem-I)	19	-	8	5	5	94.7%
BCA-1 (Sem-II)	18	-	10	6	2	100%
BCA-2 (Sem-III)	8	-	4	3	-	87.5%
BCA-2 (Sem-IV)	8	-	3	2	2	100%
BCA-3 (Sem-V)	19	2	13	3	1	100%
BCA-3 (Sem-VI)	19	1	6	8	3	100%
MA-1 (Sem-I)	19	-	7	9	3	94.7%
MA -1 (Sem-II)	19	2	7	5	5	94.7%
MA -2 (Sem-III)	17	2	10	2	3	100%
MA -2 (Sem-IV)	17	-	8	6	3	100%
M Com-1(Sem-I)	33	—	24	5	4	97%
M Com-1(SEM-II)	32	-	18	9	5	100%
M Com-1(SEM-III)	28	2	17	8	1	100%
M Com-1(SEM-IV)	28	9	13	4	2	100%
PGDCA (Sem-I)	11	3	3	5	-	100%
PGDCA (Sem-II)	11	5	2	4	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Tutorials groups are formed and interactive session are held during tutorial periods where students can share academic and personal problems with their mentors.
- Complaint box and suggestion box are opened from time to time and corrective measures are taken to solve the problems pointed out by the students.

- Parent teacher meetings are held in the college regularly.
- House test and class test conducted and answer sheets discussed by the teachers with the students.
- Suggestion and Steps are taken on the basis of feedback from student and parents to improve academic and social environment of college..

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	–
UGC – Faculty Improvement Programme	–
HRD programmes	–
Orientation programmes	–
Faculty exchange programme	–
Staff training conducted by the university	–
Staff training conducted by other institutions	–
Summer / Winter schools, Workshops, etc.	03
Ministry of Sports and Youth Welfare	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	–	–	02
Technical Staff	05	–	–	–

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- All the departments are encouraged to submit proposals for workshops and seminars under RUSA.
- The staff is encouraged to participate in various Seminars/Workshops at the international /national level and present/publish papers in various journals.

3.2 Details regarding major projects--- NA

	Completed	Ongoing	Sanctioned	Submitted
Number				

Outlay in Rs. Lakhs				
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3.3 Details regarding minor projects NA

	Completed	Ongoing	Sanctioned	Submitted
Number	–	–	–	–
Outlay in Rs. Lakhs	–	–	–	–

3.4 Details on research publications

	International	National	Others
Peer Review Journals	16	05	01
Non-Peer Review Journals	–	–	–
e-Journals	2	–	–
Conference proceedings	01	08	–

3.5 Details on Impact factor of publications: Not Known

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations NA

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	–	–	–	–
Minor Projects	–	–	–	–
Interdisciplinary Projects	–	–	–	–
Industry sponsored	–	–	–	–
Projects sponsored by the University/ College	–	–	–	–
Students research projects (other than compulsory by the University)	–	–	–	–
Any other(Specify)	–	–	–	–
Total	–	–	–	–

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from - NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE RUSA

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	—	—	—	01	—
Sponsoring Agencies		RUSA			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: N.A

From funding agency

From Management of University/College

Total

3.16 No. of patents received this

Type of Patent		Number
National	Applied	—
	Granted	—
International	Applied	—
	Granted	—
Commercialized	Applied	—
	Granted	—

year

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year-NA

Total	International	National	State	University	Dist	College
—	—	—	—	—	—	—

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)-NA

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility -**Annexure-III attached**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:-

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.058	-	-	8.058
Class rooms	31	-	-	-
Laboratories	13	-	Internal, UGC	13
Seminar Halls	01	-	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year	-	Annexure VIII	RUSA	-

Value of the equipment purchased during the year (Rs. in Lakhs). (Including physics lab Equipments)	39.63	29.37	RUSA	
Others(Rs. in Lakhs)	11.57	1.85	RUSA	

4.2 Computerization of administration and library.

- Both the Administrative office and the library are computerized. All books are bar-coded. 'Libsys' software is used in library
- Campus Whizz software is used for admission, fee collection, attendance, assessment etc.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books/ Reference Books	20,526	17,31,992	908	4,17,291	21,434	2149283
e-Books			45	3,00,000		
Journals	96		4	186510	100	
e-Journals						
Digital Database						
CD & Video	1033		87		1120	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer in Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	141	103	03	07	NA	11	11	16
Added	32	23	–	–	–	03	01	05
Total	173	126	03	07	NA	14	12	21

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- UGC resource centre with internet facility is available for the students and staff.
- A separate computer room with internet facility is also available to the teachers.
- Wi-Fi facility is also available in the College Hostel.
- Library orientation programme to train students and teachers to access e-resources held.
- ICT facility is used by faculty for teaching and learning.
- Help desk during summer vacations for assisting prospective students for filling up on line admission forms.
- Orientation programme for students is organised to familiarise the students with library software and other facilities.

4.6 Amount spent on maintenance in lakhs:

i) ICT

6,36,646/-

ii) Campus Infrastructure and facilities

12,26,123/-

iii) Equipments & Others

1,23,890

Total:

19,86,659/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Details of the fee concession / stipends /scholarships are published in the college prospectus. All information in this regard is also displayed on the notice board.
- Economically weak students are given facility of paying fees in easy instalments.
- Free guidance is given to the weak students by holding remedial classes.
- Free Hostel facility is provided to the sports students.
- Free books are distributed among the students belonging to economically weaker section of the society.
- Students are guided to fill forms for fee concessions.
- Career counselling placement cell of the college organises job fest and personality development programme for the benefits of the students.

5.2 Efforts made by the institution for tracking the progression

- Feed back is taken from the Alumni at the Alumni Meet. The latest status of the students is specified in the feedback proforma.
- Alumni meet is held regularly.
- Teachers are in touch with old students on social media platforms.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1090	114	—	—

(b) No. of students outside the state

674

(c) No. of international students

6

	No	%
Men	—	—

Women

No	%
1204	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1124	63	07	15	02	1211	1144	45	4	10	1	1204

Demand ratio — Dropout —

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- D Masters Club of the college is working to improve communication skills of the students for competitive exam.
- Career & placement cell organises workshops on various soft skills to improve performance of students in interviews and group discussions.

No. of students beneficiaries

1021

5.5 No. of students qualified in these examinations –Not Known

NET

04

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Others

5.6 Details of student counseling and career guidance

Annexure IV Enclosed

No. of students benefitted

1021

5.7 Details of campus placement: - **Annexure IV Enclosed**

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	1021	250	Information not available

5.8 Details of gender sensitization programmes

Women Cell Report Annexure -V Enclosed

5.9 Students Activities (**Annexure-VI**)

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level /inter College National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level /inter College National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	84	2,45,930
Financial support from government	12	1,13,940
Financial support from other sources (For good Samaritan)	35	60,000
Number of students who received International/ National recognitions	-	-

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.13 Major grievances of students (if any) redressed: -

- More books, e-books were purchased for library and journals were subscribed (as grievance redressal of the students)
- Sports students were provided multipurpose mats and other sports infrastructure on the demand of the students.

Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

- Vision and mission – Acquire Knowledge, Build Character.
- Women empowerment and emancipation by educating women especially from weaker section of the society.
- To give a clean and high moral environment so the students so that they can be a valuable asset to the society.
- Inculcate among students altruistic qualities namely, reverence, gratitude, sympathy and a sense of duty and discipline.
- Working towards a harmonious society.

6.2 Does the Institution has a management Information System

- Meetings of the college management committee are held from time to time to assess the progress of the college. Annual results are presented to the management and remedial measures for improving the results are also discussed in meetings. Starting of new courses according to the need of the time and overall welfare of the college is taken care of, by the management. The Chairman is updated and consulted on weekly basis.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Two teachers are the members of the board of studies of different subjects Panjab University
- These teachers attend meetings of curriculum development of the respective subjects.
- Whenever suggestions from the university are invited for curriculum development, teachers give feedback for the same.

6.3.2 Teaching and Learning

- College has four smart rooms which can be used by all classes as per their requirements. Students are also encouraged to make use of multimedia in their presentation.
- Group discussions, case study and role modelling methods are used in classroom teachings.
- Students are given innovative projects.

6.3.3 Examination and Evaluation

- Examinations are held as per schedule of Panjab University, Chandigarh.
- Class tests are given regularly.
- Evaluations of papers are done in time & the results are declared in time.
- Papers are discussed with the students and they are guided to improve their performance.
- Corrective measures are taken for weak students.

6.3.4 Research and Development

- Teachers are encouraged to do research and upgrade their qualification.
- Dr. Satinder Kaur and Dr. Kamlesh Inder Singh completed their P.hD during the period.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Fully computerized library.
- Digital data base has been added in the library.
- All books are bar coded.
- Internet & Xerox facility is available in the library, office, UGC resource centre & Hostel.
- The College & Hostels have Wi-Fi facility.
- Gym with latest fitness machines is available for the students.
- IT labs, Physics Labs, Chemistry Lab, Psychology Lab, Fine Arts Lab, Fashion Designing Lab. Music Instrumental and Music Vocal rooms are having latest infrastructure.
- Seminar Room, Resource Centre, Student Centre, Cosmetology Lab, CCTV

6.3.6 Human Resource Management

- All employees can avail advance and repay in easy instalments for any emergency and for personal needs.
- Need based training and orientation to new and existing staff.
- Free lunch facility is available in some cases.
- Medical leave is available to the regular staff.
- Uniforms are provided to the supporting staff.
- Maternity leave is given to female employees and flexi hours for women employees with small babies.

6.3.7 Faculty and Staff recruitment

- Faculty: 25
- Other Staff: 1

6.3.8 Industry Interaction / Collaboration

- M.Com and BBA students go for the summer training to various private and public organisations.
- B.Com, BCA and BBA students visit industries for first hand information about management, production, sales etc.
- B.Sc students are taken on educational trips to science city developed by Ministry of Science and Technology.

6.3.9 Admission of Students

1204

6.4 Welfare

Teaching	Fee concession for their wards
Non teaching	<ul style="list-style-type: none"> • Fee concession for their wards • Uniforms provided to supporting staff. • Summer and winter Uniforms are given to them. • Financial assistance in form of interest free loans is given as per their needs. •
Students	<ul style="list-style-type: none"> • Free of cost remedial classes • Scholarships, Fee concessions and free Books.

6.5 Total corpus fund generated

6.6 Whether annual

financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	PU CHD	Yes	Members of the staff.
Administrative	Yes	DPI Officials	Yes	CA

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Exams are conducted strictly according to the guidelines provided by PU CHD and efforts are made to declare the results in time.
- The student must score 25% marks in house exams held in the college to qualify for appearing in the final exams.
- Students who have less than 75% attendance are not eligible to appear in the final exams.
- The University gives full freedom in the operational functioning of the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

--

6.11 Activities and support from the Alumni Association

- Financial support is given to needy and deserving students. Six scholarships were given in this session.
- Meeting of the Alumni association is held annually and their suggestions and feedback are taken to improve college functioning.

6.12 Activities and support from the Parent – Teacher Association NA

6.13 Development programmes for supporting staff

- ‘Dev Samaj Vikasallya’ caters to the spiritual needs of Support Staff.
- Employee Employer day is celebrated which is a thanks giving ceremony as per ethics of Dev Samaj.
- Need base training is imparted to new and existing Support Staff. Computer literacy is provided to support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Campus is polythene free.
- The college is declared as ‘No Smoking Zone’. Sale of cigarette prohibited in the 100 metre of the college campus.
- Herbal garden is being maintained.
- Tree plantation is undertaken regularly.
- Solar lights have been installed in the campus.
- Solar geysers are used in college hostel.
- Tertiary water is used to maintain lawns and sports ground.

Criterion – VII

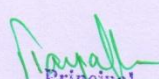
7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Two parent teacher meetings have been held to appraise the parents about the performance of their wards.
- World Punjabi heritage foundation is housed in the college campus. The foundation stands for promotion of Punjabi culture and language.

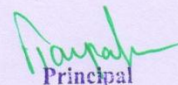
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning *Manuals*)

- All clubs and societies actively promote their respective area of concern i.e. women cell stands for gender equality and women empowerment so it organised special programmes in this direction.
- Tutorial groups were held to impart value education.
- Serious action is taken against any students indulging in ragging. Anti ragging undertaking is also taken from students as per guidelines provided by Govt of India.
- Sexual harassments cell is established in the college.
- Special attention was given to check absentee of the students. Text messages were regularly sent to parents giving details of their wards' attendance. In some cases parents of defaulting students were personally called by the teachers


Principal
Dev Samaj College For Women
Sector 45-B, Chandigarh

ANNEXURE I**DEV SAMAJ COLLEGE FOR WOMEN SEC-45/B CHANDIGARH**
TENTATIVE PLANNER

College opens on	7 th July 2017
Normal Admission	10 th July 2017 to 22 nd July 2017
Late Admission	24 th July to 31 st July 2017
Teaching starts on	
Ongoing classes	22 nd July 2017
New classes	First week of Aug 2017
Formal Inauguration of semester	First week of Aug 2017
Fresher's party	3 rd or 4 th Saturday of the Aug
Inauguration of NSS and other club activities	15 th Aug to 15 th September
Teej Celebration	2 nd week of August
Student's Council Election	Sept 7 th , 2017
Mid semester Test	17 th Oct to 21 st Oct 2017
Autumn Break	30 th Sep to 9 th Oct 2017
Parent Teacher Meet	2 nd week of November
P.U Exam for 1 st and 3 rd semester	Dec-2017
Winter Break	27 th Dec 2017 to 7 th Jan 2018
Lohri Celebration	13 th Jan 2018
Mat Pita Santan Diwas	Last week of Jan
Job and career fest	2 nd week of February
Annual Athletic Meet	3 rd week of February
Mid semester test	1 st week of March
Valedictory function of club and societies	1 st March to 13 th March 2018
Prize Distribution	2 nd week of March
Farewell	3 rd week of April
Convocation	Sunday of April
University Exam 2 nd and 4 th Sem	May 2018
Summer vacation	1 st June to 9 th July 2018



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Dev Samaj College For Women
Sector 45-B, Chandigarh

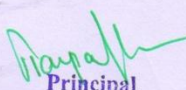
ANNEXURE II

Feed Back

Feedback from students : Student feedback is taken from the students who have attended 75% of the lectures on the performance of individual teacher of all the departments. The criterion on which feedback is taken include 'Time Sense' i.e. punctuality, regularity adherence to time schedule etc. Students also give feedback on 'Use of the teaching aids', 'Command on subject' and 'Helping Attitude' of the teacher. The Feedback was taken from students on the teacher's performance. The students were found to be highly satisfied with teachers teaching them. Less than very satisfactory feedback if any on any criteria is conveyed to the concerned teacher so that he/she can take the corrective measure. They were also very happy with the facilities provided to them in the college. They suggested that an auditorium should be built in the college. The students have a perpetual complaint of the college gate opening facing the village Burail.

Feedback from the Alumni : The feedback was taken with the help of questionnaire. The alumni appreciated the progress made by the college in academics and co-curricular aspects. They also suggested about the new courses that can be started in the college. They felt that the college should build an auditorium. The Alumni Meet is held in the college regularly.

Feedback from the Parents : Feedback was taken from the parents with the help of questionnaire. The parents were happy with the progress shown by their wards. They expressed their satisfaction with the infrastructure and the facilities provided by the college to the students. They felt that the college should start more vocational and post graduate course in the college. They expressed their displeasure at the garbage bins placed on the both side of the college and urged the college authorities to take-up the matter with the Chandigarh Administration and find a solution to the problem. They expressed their happiness at the initiative taken by the college to celebrate Mat-Pita Santan divas. Regular parent teacher meet was held for discussing progress of student especially of weak students.


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Dev Samaj College For Women
Sector 45-B, Chandigarh

ANNEXURE III

N.C.C

The NCC unit of the college consists of 94 cadets. Orientation cum induction programme for the first year students was held on 23rd July 2017. 53 new students got selected for first year NCC batch. Tree plantation was done held by NCC commanding officer and cadets. NCC cadets participated in International yoga day on 21st June, 2017.

Two Cadets attended “Thal Sainik Camp” held at Ropar in the month of August, 2017.

National Integration camp (NIC) was held at Dhanbad [Jharkhand] in which selected cadets from all directorates come together to participate in various activities. Two cadets participated in this camp.

Another Camp of military hospital was conducted at Command hospital, Chandi Mandir, Panchkula. Nine cadets attended this camp.

22 Cadets participated in Swachhta abhiyan rally organized by NCC unit On 19th September.

14 cadets participated in a Rally on ‘International girl child Day’ held by NCC unit on 11th October.

15 cadets participated in ATC camp held at Home Science College, Sector 10, Chandigarh in the month of October.

10 cadets participated in a Blood donation camp organized by MRA, Sec 27, Chandigarh on 25th November, 2017.

2 Cadets attended ATC camp held at Ropar from 10th jan. to 19th jan. 2018.

NSS

On the Inaugural function held on 2nd August, a tree plantation drive was carried out. A special talk on ‘Moral Values’ was also organized.

Swachhta Abhiyan activities were organized in the college from 1st to 15th August 2017, which included pledge on cleanliness, dusting of classrooms and different laboratories as well as cleaning of toilets and lawns of the college. A poster and slogan writing competition on “Say no to plastic” was held to generate awareness among the NSS volunteers. A talk on “Waste Management” was held to generate awareness among the NSS volunteers. “Vermi Composting Technique” was explained to the volunteers. Harmful effects of the use of plastic bags were also discussed.

An awareness program on drug abuse was organized on 18th August 2017. Dr. A. Venkadesh Babu, I.R.S, Assistant Narcotics Commissioner, Chennai, addressed the volunteers of the institution on “Drugs and addition” -Do you know enough?

Nearly 50 volunteers visited on orphanage in SAS Nagar ‘Guru Asra Trust’ on 5th Sept. 2017 and interacted with the young inmates.

NSS Volunteers of the college supported the ‘Rally for Rivers’ program. A team from Isha foundation visited the college on 20.09.17 to spread awareness about how our great rivers are depleting fast.

International day of the girl child was celebrated on 11th October 2017 in collaboration with Yuv Satta NGO. Mr. Hira lal Yadav a famous social worker was the resource person of the day. He stressed upon the need to save, educate, protect and respect the girl child.

Vigilance awareness week was observed in the college from 30th October to 4th November 2017. The theme of this awareness program was “My Vision-Corruption Free India”. Volunteers took the integrity pledge to work together to eradicate corruption. A slogan writing competition was conducted in which 25 volunteers participated. The slogan “Pollution by corruption leads to our Destruction” was appreciated by the judges and was awarded first prize. 15 volunteers spoke on “Corruption and ways to fight corruption

A special 7 day and night camp was organized from 22nd to 28th December 2018. Under the theme ‘Swachh Bharat Abhiyan and Digital India Cashless drive’. Various projects undertaken during the camp were physical fitness exercises, motivational lectures, herbal tree plantation, self grooming, cleanliness, beautification of the college campus and interaction with residents of the adopted village Burail.

Popular Punjabi Festival Lohri was celebrated on 13th January, 2018 in the college campus with much joy and vigor. Same day volunteers celebrated festival of sharing by distributing woolen clothes to the needy people

In order to encourage more young voters to take part in the elections, January 25, 2018 was celebrated as ‘National Voters Day’. An open political quiz competition was organized by the program officers. The questions were based on Election System in India, election reforms and the procedure of conducting elections.

A Program on traffic awareness was organized on 9th February 2018 with Chandigarh traffic police. About 100 volunteers participated in this awareness program on traffic and road safety rules.

On March 12th 2018 twelve students registered themselves to work on voluntary basis for the ‘Saanjha’ project to help the patients and their families coming to PGIMER for treatment.

CLUBS AND SOCIETIES

BUSINESS CLUB

The Inaugural function of “Business Club” a joint Venture of department of Commerce & department of BBA was held on 22 September, 2017. Professor Sanjay Kaushik, University Business school, Panjab University, Chandigarh was the guest speaker on the occasion. About 100 students attended the function.

On 8th November, 2017 A Lecture was organised on “GST & its importance”. The Lecture was delivered by CA Mastan Singh. A lecture on “Financial Literacy was held for BBA & M.COM Students. A 3 day workshop on “GST” was conducted in association with “ICA” for B.com, M.COM & BBA students. In workshop, students was demonstrated Practical aspects of GST i.e. filling of return, Calculation of GST etc.

Business Club also organised an industrial visit on 21st March, 2018. They were taken to a unit Ms Vedona, Paonta Sahib. Students studied the Manufacturing process of the unit as well as their marketing strategies and HR Policies.

ROTARACT CLUB

- On October 17th, 2017 Rotaractors interacted with the underprivileged children on International Day for Eradication of Poverty and distributed clothes, shoes and other items. They taught slum children counting and English.
- 12 Rotaractors celebrated children’s Day with underprivileged children.
- On 26th November, 2017, 7 Rotaractors assisted the doctors at the Health Camp organized at Shri Satya Sai Old Age Home at sector 30, Chandigarh.
- On 16th February, 2017, 4 Rotaractors participated in the Annual Vishnu Kumar Gupta Memorial Debate competition organized by Rotary Club Chandigarh Midtown on the topic ‘Aadhaar- A welfare measure or Invasion of Privacy.’
- Rotaractors celebrated Language Day with the students of Govt. Model School, Sector-33, Chandigarh on 24th February, 2018. The students were shown a video on Diversity in India and theme based quiz competition was held.

D-MASTER’S CLUB

Inaugural function of D-Master’s Club was held on 11 September, 2017. Smriti of B.com-III was elected President of Club. A debate on the current raging topic “Godmen-A threat to Indian Society and Culture” was held followed by rebuttal. Elocution on the topic “Are Children Safe in Schools/ Colleges?” saw a tremendous response. These type of activities help the students in their personality development and leadership skills

RED RIBBON CLUB

Dr Vanita Gupta, Project Director, Chandigarh State AIDS Control Society was the chief guest on National Youth Day celebrated on 12th January in the college. Students participated in various competitions like Rangoli making, poster making, Face painting, Essay writing and Slogan writing competitions on the theme of HIV AIDS and voluntary Blood donation. The

objective of the event was to sensitize the Youth on HIV/AIDS and to motivate them to come forward and take the correct information on HIV modes of transmission and prevention.

HOPE

Department of Psychology organized a workshop on "Orientation to Counselling and Psychotherapies" under the aegis of RUSA on 6th March, 2018. The workshop was conducted by Ms. Madhu Malini, a tricity based psychologist and life coach.

EPSILON CLUB

Epsilon Club on the occasion of "AkshayUrja Diwas" in collaboration with department of CREST organized a Poster Making Competition on 16th September, 2017. Students were encouraged to promote the maximum use of renewable sources of energy.

DESIGN AURA CLUB

1. Three day fabric Painting workshop was held in November 2017 by Pidilite company.
2. One day workshop was organized by singer Machine company in August, 2017.
3. One day Exhibition was organized in which students showcased their creations and many other Household Decoration Material in November, 2017.



Principal

**Dev Samaj College For Women
Sector 45-B, Chandigarh**

ANNEXURE IV

CAREER AND PLACEMENT CELL

1021 students from tricity colleges registered themselves in placement event held in the college on 2nd February, 2018. A total of 250 eligible students have secured job offers with Packages varying from 1.5 lacs to 3 lacs. p.a.

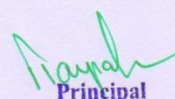
As many as 15 companies like Windows IT, Tech Mahindra, ICICI Bank, Kotak Life Insurance, Tata Strive, Bridging GAPS, Aviators Hub, SETKO Life sciences, HT Media Limited, STAR, Eprofess Group and CP Plus participated in the recruitment process.

The following activities was organized by the cell to provide career guidance to the students:

- a) IBS held a seminar on better personal effectiveness on August 3rd, 2017.
- b) Chanakya Academy hold a seminar on numerous opportunities in Civil Services on September 18th, 2017.
- c) IBS Coaching Institute hold a workshop on banking and SSC exam on September 20th, 2017.
- d) Career Launcher hold a seminar enlightening the students about opportunities after graduation on October 24th, 2017.
- e) Bulls Eyes gave a talk on Viable Career options on January 23rd 2018.
- f) Flyton hold a workshop on career in the aviation sector. It was attended by around 60 students.

ECONOVISTA 2018

The department of Economics organized 'ECONOVISTA 2018' an Inter College Fest on March 1st, 2018. 25 colleges from tricity participated in the fest. Debate on the topic GST-A way towards Growth, Poster Making competition on the theme 'Green Campus ,Clean Campus' was held and other competitions 'Paragraph Writing', 'Slogan Writing' , 'Collage Making', 'Face Painting', Quiz and 'Documentary Making' competitions were held to horn communicative and creative skills of the students.

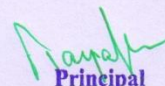


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Dev Samaj College For Women
Sector 45-B, Chandigarh

WOMEN CELL REPORT

A Flash Mob and Nukkad Natak on 'Beton Ko Samjhaao, Betiyon Ko Badhaao' was held at Sector-17, Plaza on March 1st, 2018. An Interactive Session with Ms. Nilambari Jagadale (IPS), the Senior Superintendent of Police, Chandigarh was held on 12th September 2017. The SSP informed the enthusiastic gathering of the steps taken by the Chandigarh Police to ensure women's safety. She advised the students to speak up against the violators. A group of 40 Women Cell and NSS volunteers visited an orphanage on teacher's day thus expressing their altruistic tendencies of giving and sharing with the lesser privileged.



Principal

Dev Samaj College For Women
Sector 45-B, Chandigarh

ANNEXURE VI

SPORTS

The well -equipped sports department of the college provides facilities for participating in different games. Ms. Ambika , B.Com-Ist year student was declared the best Athlete during 35th Annual Athletic Meet of the college for the session 2017-18 .

The year round achievement o the sports department are:

International Games

- Shilpa of BA-IIIrd year represented India in Volleyball in Ist Indo-Nepal world sports and Culture Development Foundation held at Pokhara (Nepal). She got Silver Medal.

Inter College Tournament

1. Kho-Kho team won Silver Medal in Panjab University Tournament.
2. Ball Badminton Team won Bronze Medal in Panjab University Inter College Tournament.
3. AmanNegi of BA-Ist year got Bronze Medal in Panjab University Inter College Boxing Tournament in 70Kg weight category.
4. College Sepak-Takraw Team won Silver Medal in Panjab University Inter College Tournament.
5. College Kick Boxing team won Panjab University Inter College Kick Boxing Championship.
6. Deepika Negi and Jainam of BA-IIIrd year, Vandna and Rajni of BA-IIInd year, AmanNegi of BA-Ist year got Gold Medal in Panjab University Inter College Kick Boxing Tournament. Poonam of BA-3rd, Shivani of BCA-2nd year, Bhavna, Dolly Raj and Rasleen of BA-Ist won Silver Medal. Radha of M.Com-Ist, Sunita of BA-IIIrd year, Jainab and Muskan of BA-Ist year, Ranjna of BBA-1st year, Sharuti of B.Com-1st year and Aishwarya of BA-2nd year got Browze Medal in Panjab University Inter College Kick Boxing tournament.
7. College Drop Roball team won Gold Medal in Tripple event in Inter College tournament.

Panjab University North Zone Inter University

1. Dolly of BA-3rd year, Reena of BA-1st got 3rd position in North Zone Inter University Cricket tournament held at Ambala
2. Dipti of BA-3rd year participated in North Zone Inter University Hockey tournament held at Bareli.
3. Harmanpreet and Mandeep of BA 3rd year participated in North Zone Inter University Kho-Kho tournament held at Kanpur. Team got 2nd Position.

All India Inter University Championship

1. Harmanpreet and Mandeep of BA-IIIrd participated in All India Inter University Kho-Kho tournament held at Gujarat.
2. Mehak of M.Com 2nd year participated in All India Inter University Sepaktakraw tournament held at Hyderabad. Team got Silver Medal.
3. Shilpa of BA 3rd participated in All India Inter University Ball Badminton tournament held at Andhra Pradesh.
4. Deepika Negi, Jainam Khatun, Vandana Kumari, Rajni and Aman Negi selected for All India Inter University Camp in Kick Boxing in Panjab University.
5. Mehak of M.Com-II, Manisha-PGDCA and Nisha Noonan of B.Sc-I selected for All India Inter University Drop Roball and they are also attending camp in Panjab University.

Senior State Championships

1. Mehak Bhatta of M.Com-2nd, Divya Rana of BA-1st, Reena Rani BA-1st, Rajni of BA-2nd won two Silver Medal in Senior state Drop roball championship.

Senior National Championship

1. Vandana of BA-2nd won Gold Medal, Doli of BA-1st won Silver Medal, Rajni of BA-2nd won Bronze Medal in Senior National Kick Boxing Championship held at Patna.
2. Rajni of BA-2nd participated in Senior National Drop Roball Championship held at Ranchi, Jharkhand.
3. Aditi, Heemansho, Ritu, Minakshi Participated in Senior National Ball Badminton Championship held at Gurgaon.
4. Suntia of BA-1st, Rajni of BA-2nd, Poonam of BA-3rd, Nidhi of B.com-3rd, Shivani and Akriti of BA-Ist participated in Senior National Rugby Championship held at Jaipur.
5. Dipti of BA-3rd participated in Senior National Hockey Championship held at Ranchi (Jharkhand).



Principal
Dev Samaj College For Women
Sector 45-B, Chandigarh

ANNEXURE VII

SWOT ANALYSIS

Strength

- Value Education is institutionalized.
- Excellent infrastructure
- Well qualified, hardworking, and dedicated faculty.
- Efficient administrative staff.
- Well maintained Labs equipped with latest technology, green and specious campus.
- Cordial interpersonal relationship between the student and teacher, management and staff and staff inter-se.
- Environmental friendly energy used in the campus.

Weakness

- Inadequate number of sanctioned posts.
- Low strength in BA, BCA, BSC due to Govt. and Private Colleges in nearby sectors.
- Entrance gate facing village Burail is very congested and lacks cleanliness and hygiene.

Opportunity

- To start more innovative and job oriented courses.
- To make the college gender balance. Admitting boys can increase overall strength and give a general boast to the college.
- Emphasis on research.

Challenges

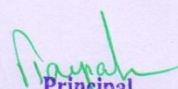
- To increase strength of students in all streams
- More emphasis on research and publication
- Taking permission from administration for opening new Gate facing sector -46.


Principal

Dev Samaj College For Women
Sector 45-B, Chandigarh

ANNEXURE-VIII

<u>S.NO.</u>	<u>ITEM</u>	<u>ITEM NUMBER</u>	<u>AMOUNT</u>
1	Purchase of 11 Printers	HP1005	184,448.00
2	Academic Software	VS Pro 2017 SNGL OLP NL	153,813.00
3	Oracle Database Software	-	192,104.00
4	Sports Equipments	-	185,580.00
5	Library Books	-	199,777.00
6	Library e-books	-	300,000.00
7	Purchase of 32 Computers	-	1,581,120.00
8	Installation of Software in 32 Computers	-	125,552.00
9	Chemistry Lab Equipments	-	139,193.00
10	Sports Equipments	-	199,750.00


Principal
Dev Samaj College For Women
Sector 45-B, Chandigarh

