



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		DEV SAMAJ COLLEGE FOR WOMEN
Name of the head of the Institution		Dr. Meena Chopra
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0172-2603497
Mobile no.		9814867164
Registered Email		info@dscw45.com
Alternate Email		meena2lahuja@gmail.com
Address		Sector 45/B Chandigarh
City/Town		Chandigarh
State/UT		Chandigarh
Pincode		160047
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr (Ms). Shiva
Phone no/Alternate Phone no.	01722602502
Mobile no.	9855709238
Registered Email	dscwshiva@gmail.com
Alternate Email	shivadscw_45@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.dscw45.ac.in/wp-content/uploads/2020/07/AQAR2018-19.pdf
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4. Whether Academic Calendar prepared during the year

if yes,whether it is uploaded in the institutional website: Weblink :	Yes https://www.dscw45.ac.in/wp-content/uploads/2021/04/AcademicCalendar-19-20.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.06	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC

10-May-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Installation of IFP for smart class rooms	19-Nov-2019 365	1286
Installation of Elevator	20-May-2020	1286

	365	
National Seminar on Organic Farming away to sustainable development	27-Feb-2020 1	500
Online Educational activities	02-Apr-2020 60	1286
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dev samaj College for Women	Infrastructure Grant	MHRD(RUSA)	2019 365	5000000
Department of Science	Popularization of Science	DST	2019 365	18300
Department of Science	National Science Day	CREST	2019 365	5000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

National Seminar on Organic Farming A Way to Sustainable Development.

Installation of Elevator in the college building.

Up gradation of college infrastructure.

Green/Environment audit was done.

Development of e-content and online educational activities.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Maintenance of quality in teaching	Various committees were formed as per guidelines received from UGC.
Making Building disabled friendly	Elevator in the college building was installed.
Up gradation of Science Labs	Physics and Chemistry lab apparatus , Fumehood and other equipments were purchased..
Classrooms Up gradation	Chairs ,Notice Boards, Green Boards were purchased.
Smart Classrooms	IFPs,Digital Podium,Motorized Screen projectors were purchased.
Proposal sent to DCDC,Panjab University Chandigarh for National Seminar	National Seminar on the topic Organic Farming A Way to Sustainable Development was successfully organised.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Dev Samaj Managing Committee	26-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

29-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The College has a well established Management Information System which uses latest Equipment, Software and trained human resources to run its operations so that relevant information is available to all stakeholders i.e. management, faculty, students, parents and general public. The student data base is created at the time of admissions in the software 'Campus Whizz' which has all the relevant information like address, contact no, Aadhar no. etc of the admitted students. The daily attendance of students is regularly updated, which is sent to parents through SMS gateway (Not being followed during pandemic period). The performance of students in mid semester test is also uploaded, so that all decisions regarding remedial measures needed to be taken is available to the college authorities. All college dues are deposited online. The details of Fee dues and deposited by students is available in the student data base, in case a student wants to give fee in installment, the facility can be availed. All teaching and non teaching members are marking biometric attendance currently. The details of faculty, non teaching and custodian staff are uploaded on campus whizz. Payrolls are prepared using Campus Edge. All tax relating transactions are done by using COMPUTAX software which is outsourced by the college. Employees' Provident Fund data is uploaded on efindia.com. For accounting purpose, Tally 7.2 software is used in the college. The records of all the payments/transactions are digitized. The utilization of all grants can be obtained at any given time. The procurement under government grants is done through GEM (Government Electronic Marketing Portal). All payments are done through net banking or PFMS. All the administration work is done using Microsoft Windows. The College library is fully automated and RFID system is installed for better management. The RFID tag is programmed with identification and security information and then affixed to books and library materials.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution is affiliated to Panjab University, Chandigarh and follows its prescribed curriculum. However, our college has undertaken its own effective system for curriculum delivery. To have a well-planned curriculum delivery the Annual Academic Calendar is prepared in accordance with the University Calendar before the commencement of session. It specifies available dates for the various activities and is displayed on the students notice board and staff room. Each department hold meetings to discuss about the course distribution and time table for the academic session. Syllabus and time table is provided to the students. Faculty is advised to maintain a personal diary for effective academic planning, implementation and review of the curriculum. Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more learner-centric. Also, Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, Tutorials, poster presentation by the students, projects, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. Records are maintained by each department. The College Library provides teachers and students with necessary learning resources for effective delivery of curriculum. College library has subscription of research journals for post graduate students. E-books are also available in the library and user name and passwords are provided to teachers and students. All Internal Examinations like Class test, Mid-term tests are conducted according to the Academic Calendar. Tutorials are held regularly to monitor the progress of the students. Remedial / Special classes are conducted for weak students. Advance Learners are made to solve University Question papers and efforts are made by Professors to improve their performance. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the respective teachers in their diaries. The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
–	–	Nil	0	–	–

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	BSC-III (Non Medical, Chemistry)	08/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	–	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	83	8

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	32
BCA	Computer Application	16
BSc	Information Technology	13
MCom	Commerce	29
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The feedback is collected from students, teachers' and alumni about the curriculum and facilities available in the college. The data collected from both students and teachers' through comprehensive questionnaire is analysed and summarized. The improvements suggested by different holders are implemented accordingly. Feedback from students</p> <ul style="list-style-type: none"> • Around 96 students found that curriculum is appropriate as per their course objectives. The course content provides them in depth knowledge about the course and is suitable for their future studies and job options. • Most of the students, around 91 have agreed with the fact that curriculum design of their respective course is practical oriented and provides them practical exposure along with the theoretical concept. Most of the students also find the course content challenging for the new learners. They also agree that curriculum provides them interdisciplinary knowledge. Only few of them around 11 demand to modify the syllabus in such a way that it helps to strengthen their interdisciplinary skills. • Most of the students were satisfied with the available books in the library. But there were also suggestions to add new books editions in the library. Accordingly, new books are purchased in the library every year as per students' suggestions and teachers' recommendations. <p>Feedback from teachers</p> <ul style="list-style-type: none"> • Around 97 of teachers have found that the present curriculum of the respected courses is relevant to the course learners. Only 3 have recommended few changes in the curriculum to make

it more appropriate for the students. • Around 99 of teachers strongly agree with the fact that lab facilities and ICT are sufficient in the college. Only 1 faculty members have an opinion that more classrooms and ICT facilities are required in the college. More classrooms and ICT facilities are added in college infrastructure. • Most of the faculty members around 97 are satisfied with the books and e-resources available in the library. But still every year new books editions are added in the library to keep resources updated. Feedback from alumni The alumni association of any institution provides a platform for the alumni to share their career experiences with the college and strength their bond with the Alma matter. It is also a chance for the institute to improve their administration and infrastructure with their valuable unbiased suggestions. • Most of the alumni appreciate their student time spent in the college but they also emphasized on the introduction of the short-term courses and master courses which can provide them better job scope in the industry. • The alumni of the college also suggest to increase the number of placements derives.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Commerce	80	58	58
MA	Economics	120	43	43
BSc	Non Medical	120	73	73
BSc	Information Technology	120	30	30
BCA	Computer Application	240	73	73
BBA	Business Administration	122	112	112
BCom	Commerce	426	406	406
BA	Bachelor of Arts	1200	536	536

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1203	101	35	Nil	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
53	53	10	41	10	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentorship in college has the power to impact the course of student's academic and personal life trajectories. Human connection built on trust is the glue that binds student's academic and personal lives and helps them make sense of their futures. With this view our college is running a mentoring System-Mentoring meet-SAMADHAAN", that aims to provide solution to all kinds of personal, emotional, academic and other related issues of the students. Every year two mentoring meets are conducted in the college premises by "Samadhaan Team". A period of 45 minutes is specially allotted for conducting the meet. It is made compulsory for all the students to attend the meet. One mentor is allocated for a maximum of 30 students, who is a permanent mentor for the whole academic session so that they can approach their mentor throughout the session as and when required. One to one counselling is done by the mentors to solve special problems of students. Every mentor during the meet immensely talks about the importance of values and relationships in life and motivate them to perform their duties towards the society and their family. They help the students by tackling the issues like communication gap with their parents peer pressure, financial problems., and lack of self-confidence etc. They are also sensitized about raising a voice against sexual harassment at any level be it at workplace educational institution or even at home. In their role as mentors teachers provide guidance, encouragement and support to students. They are open direct honest and provide an objective perspective. They offer positive and sincere feedback that keeps the mentee motivated. As a mentor, teachers allow a non-judgmental and non-biased platform where the mentee feels comfortable discussing their problems without fear. On entering the portals of the college, the students are generally clueless about the choice of their career. As a mentor teachers apprise them of their inner strength and their areas of interest. Students are also entrusted to the career and placement cell for giving a direction to their life. College also runs courses like fashion designing and cosmetology which are helpful in enhancing the entrepreneurial skills in them. Sometimes the students feel that the parents are being too dominating and are interfering a lot in their lives. In such sensitive cases our teachers take a step ahead by meeting their parents for the complete solution of the problem. Sometimes parents also approach our teachers with complaints of their children that they are going on a wrong track and misbehave with them. Teachers take the responsibility and regularly counsel the students to take their personal and academic life seriously. Professional counselling by the name of Samvedna (Helpline) is also operational in our college. Moreover, it is part of Dev Samaj Culture to instil the moral values like reverence towards parents in students through our best practice of annually celebrating 'Mat-Pita Santan Diwas. Beside this, the mentors also take a note of the problems that the students face in the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1304	53	1 : 25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
53	53	5	2	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Mrs. Leena Gupta	Assistant Professor	• Certificate of recognition by Chandigarh State

			Aids Control Society for organizing awareness of HIV/AIDS Red Ribbon Club. o Certificate of recognition by Dr. Bikram Singh Rana Liaison Office Education Department Chandigarh for organizing NSS activ
2020	Mrs. Amarpreet Virk	Assistant Professor	• Certificate of merit for commendable initiative for General Election to Lok Sabha-2019 of Chandigarh parliamentary Constituency on 25th January 2020.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	3	24/12/2019	17/03/2020
BA	BA	1	24/12/2019	05/03/2020
BCom	BCom	5	24/12/2019	07/02/2020
BCom	BCom	3	24/12/2019	30/05/2020
BCom	BCom	1	24/12/2019	07/02/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The university follows semester system for the evaluation of the under graduate and post graduate degree students in all the streams. The college, by virtue of its affiliation to the Panjab University, has also implemented the same. • Departments plan their respective curriculum in such a way that there is continuous evaluation of students in form of class tests, presentations, mid semester test and projects. • Internal assessment prepared by the college (as per the university guidelines) is based on the marks obtained in the house examination, class attendance and class participation and is also displayed for the benefit of students before being submitted to the university. • Students are also evaluated on the basis of project work assigned by the respective teachers of each subject. • To make the functioning smoother and swifter, the college has computerized the examination system where marks and internal assessment of students is compiled in a comprehensive manner, for easy access

in a database.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the curriculum designed by Panjab University, Chandigarh. Faculty is encouraged to go beyond the syllabus and integrate interdisciplinary approach in their teaching for comprehensive learning. Action plans for effective implementation of the curriculum, to achieve its vision, mission and objectives, are developed and adopted in the following ways:- 1 The Academic Calendar of the Panjab University, Chandigarh is made available to the stakeholders in the college prospectus. 2 At the beginning of every session, all the departments chalk out an academic calendar/ term- wise syllabus which includes lecture hours, topics to be taught and co-curricular activities to be conducted during the year. 3 The heads of the department allocate classes, papers and syllabi among the faculty members of their respective departments. 4 Relevant books, additional reading books, materials, e-resources etc. are recommended by the teachers to the students along with the prescribed syllabus. 5 Eclectic teaching methodologies are followed to make learning interesting and enriching through classroom presentations, class discussion, class demonstrations, brain-storming sessions, interactive methods, role-playing, audio-visual aids, projects, seminars etc. 6 Field trips and industrial visits are arranged for the students, to enhance their capacity and praxis on field.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.dscw45.ac.in/wp-content/uploads/2020/08/2.6.1programoutcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCOM(Sem VI)	BCom	Commerce	134	134	100
BBA(Sem VI)	BBA	Business Administration	32	32	100
BCA(Sem-VI)	BCA	Computer Application	16	16	100
BA(Sem-VI)	BA	Arts	125	123	98.4
BSC(Sem-VI)	BSc	Information Technology	37	37	100
MA (Sem-IV)	MA	Economics	21	21	100
Mcom(Sem-IV)	MCom	Commerce	23	23	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<https://www.dscw45.ac.in/wp-content/uploads/2021/03/SSS-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	1	DCDC	0.3	0.3
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Capacity Building Workshop on Communication Skills	D-Masters Club	26/08/2019
Workshop on Doodle Art	Fine Arts	01/11/2019
Workshop on Fashion Styling	Fashion Designing	01/02/2020
Workshop on Design Utsav	Fashion Designing	01/03/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
–	–	–	Nil	–
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
–	–	–	–	–	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
–	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	Commerce	2	0
National	Chemistry	1	1.1
National	Economics	1	0
International	Commerce	3	0.9
International	Economics	1	0
International	Management	1	5.8
International	Physics	2	0.75
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Punjabi	1
Commerce	7
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
PIXE Analysis of Green and Roasted Coffee Beans and Filter Coffee Powder for the comparison study of Major, Minor and Trace Elements	M. Oswal	AIP Conference Proceedings 2020	2020	4	Nil	Dev Samaj College for Women Sec-45/B Chandigarh
Chemical characterization of Indian	M. Oswal	Nuclear Instruments and Methods in	2020	4	2	Dev Samaj College for Women

coal and coal residues by PIGE and PIXE spectroscopies using proton beams from tandem particle accelerators		Physics Research Section B: Beam Interactions with Materials and Atoms				Sec-45/B Chandigarh
A Rapid and Efficient Protocol for Chiral Sulfoxide Amides: Versatile Asymmetric Synthon	Jitender Bhalla	Journal of Applicable Chemistry	2020	4	Nil	Dev Samaj College for Women Sec-45/B Chandigarh
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	30	57	Nil	18
Presented papers	10	22	Nil	Nil
Resource persons	Nil	Nil	Nil	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on Swachh Bharat	NSS unit of the college in collaboration with The State NSS Cell, Education Department, Chandigarh Administration	4	106
Distributed eatables to needy near Sai Nath Mandir	NSS unit of the college04	4	106

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Activities	Appreciation Letter	State NSS Cell, Chandigarh	200
Volunteering for Dental check up Camp	Appreciation Letter	Indian Dental Association Chandigarh	30

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Campaign against Use of Polythene/ Plastic	NCC unit of the college in association with 1 CHD GIRLS BATTALION NCC CHD	Campaign against Use of Polythene/ Plastic using posters and slogans	2	40
Rally on swachh Bharat	NSS unit of the college	Swachhta Abhiyan Rally in Burail	4	106

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
–	–	–	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
–	–	–	Null	Null	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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Dharam Hospital	10/06/2019	Health Service	1
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
34.9	33.43

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Newly Added
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	16.11.14.000	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22239	1200548	500	157620	22739	1358168
Reference Books	425	410422	128	162590	553	573012
e-Books	45	300000	Nill	Nill	45	300000
Journals	103	324802	2	182847	105	507649
e-Journals	1	5900	Nill	5900	1	11800
CD & Video	1132	Nill	Nill	Nill	1132	Nill
Weeding (hard & soft)	2122	89888	Nill	Nill	2122	89888

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	—	NA	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	173	127	173	9	0	15	12	50	10
Added	0	0	0	0	0	0	0	0	0
Total	173	127	173	9	0	15	12	50	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Null	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8	7.87	22	21.48

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has established a system for maintenance and utilizing physical facilities like laboratories, library, sports equipment, classrooms, electronics and electrical equipment etc. HODs of different departments prepare their annual budget and get them approved from the Principal and the managing committee of the College. Budgets are also prepared for organizing various academic and non-academic activities. This document provides a framework for assigned responsibilities for maintenance and utilization of infrastructure in the best possible way. 1. General cleanliness of the college campus, classrooms, laboratories, library, toilets etc. is undertaken regularly and supervised by Dean, College Affairs. Classrooms along with fixtures are maintained by the D-class employees and supervised by the teaching staff from time to time. Students are also mentored to make conscious effort in upkeep of the classroom furniture and facilities. 2. A caretaker has been appointed by

the college to ensure the maintenance of general physical facilities. The services of plumber, electrician, carpenter, and computer analyst are available round the clock in the college premises. Maintenance of water plumbing, plants, sewage and drainage is undertaken by dedicated supporting staff. 3. A Complaint log-book is kept in the college office to record routine problems of electricity, water and general infrastructure. All the complaints entered in this register are attended by the caretaker and the coordinator on a very regular basis. 4. ICT facilities of the college are maintained by the teaching, technical and supporting staff of the computer labs. College has an arrangement with all service providers to call them whenever required and AMCs are done for all expensive equipment. 5. There is a 'Digital Cell' in the college that takes care of all ICT-related issues and policies in a proactive way. 6. Stock register, log books are maintained by the respective laboratories to report entries and defects arising for rectification and repair. Annual stock taking for college furniture, hostel furniture, lab equipment, stationary, sports equipment NSS, NCC, and other assets is done by the designated faculty at the end of the session. For writing-off of obsolete/damaged equipment, a dedicated 'Write-Off Committee' is in place. Obsolete items are written off by following a planned procedure after getting a report from stock taking committee and the same is entered in the stock register. 7. Green environment aspects like college gardens, pots, herbal garden and green area of the hostel are maintained by the college gardeners and NSS volunteers as a regular activity. 8. College is also amongst the first few institutions in the region to shift to solar energy for power consumption. Regular checks for its maintenance are done. 9. Water coolers, photocopier, salon facility etc. are also available in the campus. The college is always keen on adding to the facilities that can be provided to the students to improve upon their learning experience. 10. Fire extinguisher are in place at all prominent sites in the college. 11. An annual inspection of the equipment is exercised to make sure that the system is intact and there are no vulnerabilities. For students safety CCTV Cameras has been installed.

<https://www.dscw45.ac.in/wp-content/uploads/2021/03/maintenance-policy.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship and Financial Support	111	764508
Financial Support from Other Sources			
a) National	Scholarship and Financial Support	13	117140
b) International	–	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skills Development	09/04/2020	635	Ms. Rhea
Remedial Coaching	16/11/2019	42	Dr. Renu ,Mrs Leena and Mrs

			Shefali
Yoga and Meditation	21/06/2020	80	Dr. Ila , Chandigarh Girls Bataliont
Personal Counselling	23/04/2020	3	Dr. Satinder Jeet Kaur
Mentoring	05/11/2019	677	Mrs. Leena Gupta and Dr. Saurabh
Language Lab	29/04/2020	52	Mrs. Garima and Gyanam College
Skill Development	25/05/2020	674	SEEMARSH, Dr Ajay, Mrs Garima, Dr. Arpana, Dr. Neela, Dr. Neeraj
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Cracking Competitive Exam by Chahal IAS Academy	110	Nil	Nil	Nil
2019	Roadmap to Competitive Exams by Chanakya IAS Academy	98	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Focus Edumatics	150	16	HDFC, Yakult, Concentrix, SAHASRARA, Kotak	43	6

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	13	Bsc	Science	GGDSD,GCG 11,PGGCG 42, Panjab University,SGGS, Thapar, Panjabi University	Msc
2020	4	BCA	Computer Application	GGDSD,GCG 11,PGGCG 42, Panjab University	MCA and Msc IT
2020	1	BBA	Management	DSCW45	MA
2020	16	BA	Arts	DSCW45, DAV ,Panjab University,U SOL,NIFT,MCM ,Govt B.ed College,Hatron Skill Center	MA,LLB,B.ed PG Diploma
2020	53	Bcom	Commerce	DSCW45,UBS ,USOL,DAV ,SD, PGGC,	M.COM

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
Any Other	4
GRE	1

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Slogan Competition	college	59
E-poster	College	70
Poster Making	College	25
Best out of Waste	College	17
Face painting	College	20
Drapes and Dreams	college	30

Design Utsav	College	30
Visit of Star cast	College	150
Tashan-e-Basant	College	180
Freshers Party	College	350
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver Medal	National	1	Nil	948	Anita
2019	Bronze Medal	National	2	Nil	3430,559	Nisha No onia, Suneh a Thakur
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council actively participates in different activities, fests and festivals as well as inter/intra college competitions. They do their work under the guidance and supervision of teaching faculty. They are a medium between faculty and students. Students Council (2019-20) Sr.No. Post Name Class 1 President Divya Bansal BA 3rd 2 Vice President GauriChandel B.com 2nd 3 Secretary Himanshi Pal BBA 3rd 4 Joint Secretary Nancy Dhull B.com 2nd

Contribution of Students Council • Coordinate in organising academic activities like workshops, seminars, competitions etc. They help in inviting guests and speakers/experts. • Organisation of various festivals like Basant, Teej and Holi. • Help in conducting different events of the college like Freshers Party, Farewell Party, Prize distribution, Annual Convocation and Alumni Association Function. • Coordination in organising sports and games like Annual Athletic Meet of the college and other sports events/competitions organized by the college. • Coordination in arranging industrial visits, trips and tours of the college. • Help raise funds for various activities including fests and social events. Representation of students on academic and administrative bodies/committees ? Students are active members of various committees of the college. • AF committee • Grievance Redressal Committee, Anti-Ragging committee and Sexual Harassment Committee. • Sports Committee. • IQAC. ? Students act as observers of the student candidates contesting the student council elections. ? Students act as student editors for different sections of college magazine. ? Students act as office bearers for various clubs/societies of the college like: Women Cell, Moorchchana Club, Hope Club, Epsilon Club, Red Ribbon Club, D-Masters Club, Rotaract Club, Business Club, Design Aura Club, Economics Society, Kala Kriti, Career and Placement Cell, Environment club.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings of Alumni Association 'Virasat' were held in the session 2019-20 as on 28th January, 2020 and 14th April, 2020. 28th January, 2020 Dr Shiva Malik In-charge 'Virasat' welcomed all the alumni present in the meeting. The other members of the Alumni association present were Dr. Satinderjit Kaur, Ms. Sabina Chaddha and Dr. Rita Rai. The alumni were informed about the NAAC visit due in 2020 and sought their cooperation during that time and alumni members vowed to extend their whole hearted support for the same. The members visited the new entrance and administrative block of the college and were elated to see the new smart classrooms. The meeting ended with a vote of thanks presented by Dr. Satinderjit Kaur, Assistant Professor, Department of Psychology. 14th April, 2020 Dr Shiva Malik In-charge 'Virasat' welcomed all the alumni present in the meeting. The other members of the Alumni association present were Dr. Satinderjit Kaur and Dr. Rita, who shared with the alumni the different developmental activities going on in the college and informed them about the pending NAAC visit. The old alumni guided the juniors about the problems they were facing in the online classes. An old alumnus (2004 batch) Dr. Deepti Goel, an organic baker by profession interacted with the alumni and discussed different entrepreneurial opportunities with them. Yashika, Munmun, Avni- students of 2018-19 batch shared their experiences in the college and became nostalgic. They provided certain valuable inputs regarding the infrastructure and inclusion of some job oriented courses in the college. Dr. Satinderjit from Department of Psychology, discussed various tips on how to take care of the mental health in this pandemic situation. Dr. Rita Rai thanked all the alumni members who were present in the meet.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

11. On February 27, 2020 the college organized a National Seminar on "Organic Farming - A Way to Sustainable Development" sponsored by the College Development Council, Panjab University and organized by IQAC of the college. It featured 200 participants and 60 research paper presenters. The most valuable research papers were then organized to be published in the form of a book. The eminent resource persons for the seminar were Dr. Promila Pathak (Professor, Department of Botany, Panjab University), Dr. Madhu Gill (Head, Organic Division at Panjab Agro), Dr. Sanjay Chadha (Professor, Department of Vegetable Science and Floriculture). The keynote speaker for the same was Dr. Sucha Singh Gill (Senior Professor, CRRID Chandigarh). • The first step involved the finalization of the topic of the seminar by the Principal and Conveners. • Appointment of a coordinator and a core organizing committee by the Principal of the college and convener with a view to include faculty members from different departments. • Identifying the resource persons, enquiring their availability and finalizing the dates of the event. • Designing the poster and pamphlet invitation for the seminar including the schedule of the seminar and details of the speakers and resource persons. • Printing the poster and invitation and sending them to other colleges inviting their participation. An E-version of the same was provided at the college website and mailed to the different colleges. • Using personal/college contacts to publicize the event to ensure maximum participation. • Roping in organic

farming entrepreneurs to deliver lectures and share their experiences. • Accepting research papers, arranging the order of paper presenters. • Regular meeting were held to discuss different queries and deciding the day's procedures. • A separate duty list to take care of different responsibilities on the day of event pertaining to the conduct of the seminar, including setting up a registration desk, provision of refreshment, setting up the stage, decoration, seating arrangements, etc. was charted out. AND 2. Construction of a new building in the college premises is another activity executed using the decentralized approach in the college operations. Need identification: An increase in the student population and number of courses over a period of years and a resultant increase in the usage of different rooms pointed to the identification of the need of a new building to accommodate more active classrooms, larger library and more number of multi-purpose rooms, staff-rooms and a separate administrative office. ? Planning: The principal of the college appointed a core building committee. The needs of the faculty, students and the non-teaching support staff were to be heard, organized and channeled into utilizing funds to build a new building. ? Organizing: The management, principal and the core committee conducted meetings to understand the needs and take decisions regarding the resources, contractors required to effectively put the project into execution. ? Execution: Regular site visits, noting the progress of the structure, decisions regarding allotment of rooms to different needs of the college and inauguration of the building.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The college has an environment conducive for research and development. Teachers attended conferences, seminars and workshops for their academic and professional growth, and especially for the technological knowhow to meet the challenges posed by Lockdown. National Seminar was organised, and the proceedings are being published. Many teachers presented papers at International and National Seminars. Proposals for four B.Voc. courses Retail Management, Journalism and Mass Communication, Hospital Management, Textile and Fashion Technology and a diploma in Beauty and Wellness were submitted to UGC under NSQF in June 2020. A number of teachers are working on their doctoral thesis.
Admission of Students	The admission of students for various courses is done through central counselling and campus counselling. The eligibility conditions defined by Panjab University are strictly followed. Counselling is provided to students regarding the subject options and workshops are also organized to

help the students take a well-informed decision. Admission committees and Counselling committees are formed to facilitate the process. Given the COVID-19 lockdown scenario, an online admission query helpline number was provided to entertain any kind of admission related questions.

Industry Interaction / Collaboration

The college solicits industrial collaboration for enhancing the teaching process. The college collaborated with Focus Eduvation, a US based group, to acquaint the students with the opportunities in e-learning. The company conducted numerous rounds of workshops, interviews and selected 16 students as E-Learning Specialists. Taking advantage of online opportunities, sessions on career opportunities were organised with experts from various fields like Media and Communication, Fashion and Education. The college has MOUs with several business houses like Pidilite, RED FM, ITV, Rural Environmental Enterprises Development Society, Institute of Beauty and Wellness and IBS to provide the students with hands on experience.

Human Resource Management

Our institution strictly follows the rules and regulations prescribed by the Panjab University, UGC and DHE regarding the selection and recruitment of its personnel. The college encourages the faculty members to attend various seminars, workshops, Orientation and Refresher Courses and also provides financial assistance for this. Particular care is taken while allotting duties and responsibilities to upgrade the skills of the faculty members. Various workshops were organised to acquaint the members with the challenges posed by the COVID situation and to help them acquire skills needed to meet the situation. Organising training sessions for the non-teaching staff is a regular practice of our institute.

Library, ICT and Physical Infrastructure / Instrumentation

RFID System in the library ensures that all the material in the library is managed by a safety protocol that is seamlessly followed by students and teachers alike. ILMS system is annually maintained to retain the functionality of library consisting of a highly valued stock of books, journals and

magazines. Online subscription of journals and e-books through INFLIBNET, KOHA software for digital records of books is provided for the staff and students. A new library hall with all facilities, ample space for reading rooms and e-resources has been constructed, and very soon it shall be functional.

Examination and Evaluation

The University has Semester System for the evaluation of students in all streams. Internal assessment prepared by College (as per University guidelines) is based on the marks obtained in the house examination, class attendance and student's participation in the classroom activities. In 2019-20 the exams for the odd semesters were held as per these guidelines. During COVID 19 Lockdown the entire examination and evaluation process was adapted to the crisis situation. Exams for the final year students of all streams were conducted online, and the students were required to attempt only 50 of the paper. Other students (apart from final year students) were given assessment based on their previous performance/s.

Teaching and Learning

The college has 41 ICT-enabled classrooms and 10 smart classrooms. Mentoring Meet was conducted to address various issues of the students. Two 10 day workshops were organised to prepare students for various competitions. Due to COVID 19 Lockdown the entire teaching and learning process was adapted to meet the challenges posed by it. Teachers provided e-resources to the students. Online classes were taken and recorded videos were uploaded to help them. Numerous activities and competitions were organised to keep the students involved. COVID 19 helpline, Samvedna, was started for the psychological counselling of the students to help them cope with stress and anxiety

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Our institution strictly adheres to the rules and regulations listed by Panjab University, UGC and DHE regarding selection and recruitment of its personnel. The enrichment and development of the faculty is a</p>

	constant endeavour and aims at updating them with the latest practices. Various development workshops and sessions are organized for the faculty to be well-equipped with the newest in their respective fields. The college encourages job enrichment by giving responsibility of varied duties to each member during all the functions in the college. Organising training sessions for the non-teaching staff is a regular practice of our institute.
Administration	? College Website(https://www.dscw45.ac.in/) ? Employees provident fund (https://www.epfindia.gov.in/)
Finance and Accounts	Accounting (Tally 7.2 Campus Edge) ? Staff Salary management (Campus Whizz) ? College fee management (Campus Whizz) ? Online payment to the vendors through PFMS ? Purchase through GeM
Student Admission and Support	? Admission management (Campus Whizz) ? Attendance management (Campus Whizz) ? Hostel management (Campus Whizz)
Examination	? House exam record(Campus Whizz) ? Internal assessment record through Panjab University online portal (https://puchd.ac.in/

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Mrs. Ruchi Arora	Paper publication in national Seminar on Organic Farming: A way to sustainable Development	–	500
2019	Mrs. Amarpreet Virk	New Education Policy 2019: A dialogue with the stakeholders	–	800
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2020	Training on E-Filing of Income Tax Return	–	14/03/2020	14/03/2020	50	Nil
2020	–	Training in data entry for general fund and hostel	04/02/2020	04/02/2020	Nil	1
2020	–	Training on data entry for Amalgamated and Establishment Fund	07/03/2020	07/03/2020	Nil	1
2020	–	Training on Student Enquiry Module	07/03/2020	07/03/2020	Nil	11
2020	–	Training on HR-Management Module	07/03/2020	07/03/2020	Nil	2

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course on Strategies for Enhancing GER	3	17/12/2019	23/12/2019	7
Training orientation course for NSS Programme Officers	1	14/11/2019	20/11/2020	7
Swayam Arpit Online Refresher Course in Economics	2	01/08/2019	15/01/2020	165

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, maternity leave, flexible hours for the needy, casual leaves, gratuity, provident fund	Casual leaves, loan facility, free uniforms and blankets, in-college accommodation, flexible hours, PF, ESI, fee concession for wards	Scholarships, Students Grievance Cell, well-equipped canteen and juice bar, Students' Welfare Cell, fully-functional societies and clubs, Fee Concession, Book Bank

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Regular internal and external audits are an intrinsic feature of the college roster. Each and every financial transaction goes through the lense of the college bursar. Annual audit is conducted by certified chartered accountants. External audits are conducted by government auditors appointed by the UT government. The most recent one was conducted in May 2018. The audit objections, if any, were duly answered and dealt with by the college. In the 2019-20 session internal audit was conducted by the certified chartered accountants and no discrepancy was found.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Vimal Bhargava Charitable Trust	55000	Scholarships for students

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6.4.3 – Total corpus fund generated

7113477.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Panjab University	Yes	College
Administrative	Yes	Panjab University and A.G Audit	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Regular PTMs are held during each semester. 2.The parents are informed about attendance of their wards on a regular basis. 3.Detailed marks of mid-semester tests of their wards are shared with parents.

6.5.3 – Development programmes for support staff (at least three)

1.Free health check-up campaign 2. Free dental check-up campaign 3.Awareness activities regarding Swatch Bharat By NSS

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Establishment of Research Cell to improve the aptitude towards research. 2.Development of the career and placement cell to focus on placement drives in the College. 3.Establishment of the student centre as per the needs of the students for an exclusive area

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organized remedial classes for slow learners	16/04/2019	16/04/2019	30/04/2019	635
2019	Constructed building of 1 st and 2 nd floor of college above the Administrative Block	09/05/2019	09/05/2019	31/01/2020	1286
2020	National Seminar on "Organic Farming- A way to Sustainable Development	27/02/2020	27/02/2020	27/02/2020	200
2019	Installation of IFP for smart class rooms	19/11/2019	Nil	Nil	1286
2020	Installation of Elevator	20/05/2020	Nil	Nil	1286

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness session on Gender Equality	27/12/2019	27/12/2019	200	Nil
Information session on "Women's Health- Swastha Aurat Swastha Samaj"	18/02/2020	18/02/2020	200	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Annual requirement of power- 303000 units (approx.) Requirement met by Solar Power Plant- 62076 units (approx.)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1500
Provision for lift	Yes	1500
Ramp/Rails	Yes	1500
Scribes for examination	Yes	1282

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	10/07/2019	21	Awareness campaign under Swachh Bharat Summer Internship	To sensitize the Burial community regarding various issues related to Swachta Activities such as cleaning	8

						the streets and creating awareness about the best out of waste were undertaken.	
2019	1	1	01/08/2019	16	Awareness Campaign under SwachhtaPakwada Programme	Interaction with people of surrounding area to create awareness about cleanliness and sanitation.	20
2019	Nil	1	11/09/2019	21	Plastic free India Campaign	Interaction with people from Burail to create awareness about reducing the use of plastic and the harmful effects of plastic.	100
2019	1	1	14/09/2019	6	Awareness programme under RashtriyaPoshanMaha in the adopted Village Burail	Students visited Burail Village to educate mothers about healthy and nutritious diet. They were advised to get medical check up of their	50

						children on regular basis	
2019	Nil	1	01/10/2019	1	Blood Donation Awareness Campaign	Rotaractors participated in Blood Donation Awareness Campaign along with other Rotaract Clubs	10
2019	Nil	1	24/10/2019	1	Diwali Celebration with Underprivileged	Rotaractors distributed sweets and other items to make the occasion special and joyful for them.	10
2019	1	1	08/11/2019	1	Blood Donation Awareness Campaign	NSS volunteers participated in Blood Donation Campaign and motivated Bural people to come forward for donating the blood	70
2019	Nil	1	10/11/2019	1	HIV/AIDS Awareness	Awareness was created by organizing Cyclothon at Sukhna Lake	20
2019	Nil	1	25/12/2019	1	Basic Education to underp	Children of	30

					priviledged children	Village Burail were taught by NSS Volun teers.	
2019	1	Nil	26/12/2019	1	Community work by NSS Volun teers	Food articles were dist ributed to the un derprivil eged people outside the Temple.	10

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	20/03/2019	<ul style="list-style-type: none"> • Meetings are held regularly to review the code of conduct procedure and the conduct process is explained to the stakeholders. • Mentoring meetings are held where the faculty members work as mentors to the students allocated to them. Mentors meet the students and guide them with their studies, extra-curricular activities and personal problems
College Prospectus	15/06/2019	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Sadhbhavana Diwas	20/08/2019	20/08/2019	100
Eye donation awareness camp	03/09/2019	03/09/2019	30
A Rally to create awareness about harmful effect of plastic	11/09/2019	11/09/2019	60
Diwali celebration with under priviledged children by Rotaractors	24/10/2019	24/10/2019	10
Vigilance Awareness week	28/10/2019	02/11/2019	50

Blood Donation Camp	08/11/2019	08/11/2019	200
Road Safety awareness talk	16/01/2020	16/01/2020	48
Fit India Cyclothon	18/01/2020	18/01/2020	20
National voters Day	24/01/2020	24/01/2020	52
Online Yoga Session to celebrate 6th International Yoga Day	21/06/2020	21/06/2020	25
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plastic-free campus The college educates students about the benefits of going plastic free. It encourages students and faculty to use reusable water bottles and tote bag. Banners and notices for going plastic free have been installed in the campus

? The college has adopted the following measures to reduce use of paper: - Introduction of mechanism for online admission and collection of fees. - Installation of campus Whizz software which manages student database and information of the students including their admission etc. are made available through it. - Information to parents, about their wards attendance, performance in MST and class tests is notified through bulk messages.

Green landscaping with trees and plants The NSS unit/clubs regularly carry out tree plantation drive in the campus and surrounding areas. Tertiary water provided by administration is used for watering plants.

Well ventilated classrooms with glass windows, which facilitate the maximal utilization of natural light.

Installation of 40KWp roof-top mounted solar photovoltaic power plant which provides electricity to the classrooms, library, computer labs, administrative block and student centre.

The college has established an herbal garden with an objective to maintain a conservatory of the most common and important species of medicinal and aromatic plants.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the practice - Maat Pita SantanDiwas Objective of the practice - In Dev Samaj great significance is laid on inseparable, inescapable and inevitable relationship of a human with existence around him, be it human world, animal world vegetable world or the inanimate. With this objective in mind celebrating one of the most valued human relationship, that of parents and children is an annual feature of the college. The Context - In today's fast moving world where human relationships are taking a back seat, a platform is provided for the students to pay gratitude and reverence to their parents, who provide guidance, support and unconditional love to their children. Upholding the college motto "Acquire Knowledge Build Character" the college besides providing knowledge and skill for better future also imbibes ethical values among the students by observing Maat Pita SantanDiwas. The Practice - Maat Pita SantanDiwas is

celebrated in a unique manner every year to make it memorable for everyone.

Students attend this function along with their parents and express their feelings by sharing incidents and reciting self composed poems on the occasion. Skit is also presented by them to pay reverence to their parents. Evidence of Success - The success of any initiative depends on the positive response one gets. In regard to Maat Pita Santan Diwas parents have shared that they have observed positive change in their children and better understanding has developed between them. Following this transformation participation in this event has increased with each passing year. Problems Encountered - At times it is challenging to convince some students about the importance of this day as sometimes they hesitate to convey their feelings to their parents. Best Practice-2 Title of the Practice: Extension activities focusing on Women Empowerment. Objective of the Practice:- The vision of most worshipful founder of Dev Samaj was to provide equal opportunities for education and work for women in the society. Adhering to this vision, the mission of the college is to empower women by providing them quality education along with mentoring them to become liberated women, which is essential for sustainable development of the country. The Context: Educational institution can play a significant role in fostering confidence and independence among women so that they can discriminate between wrong and right , and make correct choices in life. The Practice: Various extension activities are undertaken on Regular basis by NCC, Clubs and Cells which focus on empowering women. Women's day is celebrated annually in the college. Women entrepreneurs are invited to share their success story to motivate the students. Interactive session with high Police officials is organized to encourage girls to speak up against the violations. Flash-mobs are organized at public places to spread the message of Beti Bachao, Beti Padhao through interesting dance, song and role-play skills. Self defence training sessions are conducted to give effective tips and techniques to students for their safety and defence. Talks and workshops on gender sensitization, holistic health, career counselling, human rights, communication skills and personality development are conducted for all round development of students. Evidence of Success: There is a visible change in overall personality of the students as these activities create awareness and foster confidence in them. Keeness to participate in these activities can be seen among the students. Problems Encountered: Greater participation of students and faculties is not possible due to tight academic schedule.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.dscw45.ac.in/wp-content/uploads/2021/03/Bestpractices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Dev Samaj(a unique religious moment) was founded in 1887 by the most Worshipful Bhagwan Dev Atma. The Dev Samaj considers women education essential for their social, moral and spiritual upliftment. DevSamaj College for Women, Chandigarh started with a humble beginning in 1981 to blossom to its present position. Located in Burail village, Sector-45, the college has carved a distinctive place for itself even after majority of the students come from low income families with minimal exposure in the cultural and sports arena and lowest rung academically. Nurturing these students to excel in various fields is the priority for the institution. The college focuses on catering to the social, emotional and educational needs of the students to make them realize their full potential. Over the past 38 years the Institution has functioned with the sole aim of ensuring access to quality education, particularly to those who struggle to access mainstream learning. The students with mediocre

profile are selected in various co-curricular activities and sports, and then given the right exposure and guidance so that they can create a mark for themselves. Some of the students who have excelled in various fields are - Asha Kumari - Hailing from a humble background, Asha Kumari daughter of migrant labour of Bihar was admitted in the college with 52 marks in 12th class(CBSE) with Hindi medium. She was encouraged by her teachers to switch over to English medium. Her quest for learning along with guidance provided by teachers made her improve her score from 52 to 75 in B.Com. and 78 in M.Com. Sukhleen - According to Sukhleen she realized her passion for public speaking in 10th class, but lacked confidence to stand firm and speak. With the trust and never ending support from college teachers she became bold enough to participate in co-curricular activities. She stood first in Zonal and Inter-Zonal Youth Festival Debate Competition and also represented Panjab University at Inter-University Level Debate Competition. With proper guidance and motivation, she was able to expand her horizon in all fields, be it academics, leadership, cultural activities, social work or public speaking. She received "Girl Star Award" from State NSS Cell, Chandigarh. After pursuing Applied Economics from Christ University she is working with Deloitte at present. Explaining her success story, she says "I owe these accolades to the teachers who nurtured my skills and art with their teachings, dedication and trust, and the college which gave me atmosphere to bring the best out of me". Deepa - She is A Grade handball player of Chandigarh. In 2014 as a student of this college she participated in Handball in Asian Games at South Korea. Later on she participated in World University Championship in Spain and Asian Games 2018 in Indonesia. At present she is working in Indian Railways under Sports Talent Quota at Chandigarh. Mehakpreet Kaur - The motivation from the teachers encouraged her to participate in dramatics and organize functions in the college. This made her realize her hidden talent.

Provide the weblink of the institution

<https://www.dscw45.ac.in/wp-content/uploads/2021/03/InstitutionalDistinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

The Institution plans to start vocational courses in Fashion Designing, Cosmetology and Retail Management. We also want to start water harvesting project in the coming session to make the campus more environment friendly. We plan to start in house multidisciplinary journal in coming session. The faculty has pledged to upgrade their skills by attending more faculty development programmes and by undertaking research in their respective fields. More faculty development programmes for administrative staff will be held.